



CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES

(Established by Government of Kerala)

GANDHINAGAR KOTTAYAM

0481 2595478

Email: info@cpas.ac.in

Institutions

- 1. SCHOOL OF MEDICAL EDUCATION (SME)**
- 2. SCHOOL OF TECHNOLOGY AND APPLIED SCIENCES (STAS)**
- 3. INSTITUTE OF COMMUNICATION AND JOURNALISM (ICJ)**
- 4. INSTITUTE OF LIBRARY AND INFORMATION SCIENCE (ILIS)**
- 5. SCHOOL OF APPLIED LIFE SCIENCES (SALS)**
- 6. COLLEGE OF ARTS AND COMMERCE (CAC)**
- 7. UNIVERSITY COLLEGE OF ENGINEERING (UCE)**
- 8. COLLEGES OF TEACHER EDUCATION (CTE)**

Index

1. SCHOOL OF MEDICAL EDUCATION (SME)	3 -37
2. SCHOOL OF TECHNOLOGY AND APPLIED SCIENCES (STAS)	38-50
3. INSTITUTE OF COMMUNICATION AND JOURNALISM (ICJ)	51-55
4. INSTITUTE OF LIBRARY AND INFORMATION SCIENCE (ILIS)	56-62
5. SCHOOL OF APPLIED LIFE SCIENCES (SALS)	63-67
6. COLLEGE OF ARTS AND COMMERCE (CAC)	68-76
7. UNIVERSITY COLLEGE OF ENGINEERING (UCE)	77-84
8. COLLEGES OF TEACHER EDUCATION (CTE)	85-118



CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES (Established by Government of Kerala)

SCHOOL OF MEDICAL EDUCATION (SME)

ADMISSION PROSPECTUS 2023-24

Main Center: SME, Gandhinagar, Kottayam – 686008

Phone: 0481-2598790

Mobile: 9447967150

e-mail: admission@cpas.ac.in, smeadmission2023@gmail.com

Regional Centers:

- 1. Puthuppally**
- 2. Cheruvandoor.**
- 3. Manimalakkunnu.**
- 4. Nedumkandam.**
- 5. Pala.**
- 6. Pathanamthitta**
- 7. Angamaly**
- 8. Kottarakara***

(Centralized admission to all courses and centers at SME, Gandhinagar)

INDEX

U G Courses Affiliated to KUHS	Page No
B.Sc Nursing	3
B.Sc MLT(Medical Laboratory Technology)	5
BPT (Physiotherapy)	7
B.Sc Medical Microbiology	9
B.Pharm	11
B.Pharm (Lateral entry to II year)	13
 P G Courses Affiliated to KUHS	
MPT (Master of Physiotherapy)	15
i) Neurology	
ii) Musculoskeletal & Sports	
iii) Cardiology	
M.Pharm	17
i)Pharmaceutics	
ii) Pharmacology	
Master of Hospital Administration (MHA)	19
PhD	
 P G Courses Affiliated to M G University	
M.Sc. Medical Biochemistry	22
MSc Medical Documentation	24
MSc Bio Medical Instrumentation	26
M.Sc Medical Microbiology	28
M.Sc Medical Anatomy	30
 Reservation Quota	32
<u>How to Apply</u>	33

ADMISSION 2023-24**Name of Course :**B.Sc Nursing**Duration:** 4 years**Eligibility:** Plus two with 50% marks in Biology,Physics,Chemistry&English put together/ In accordance with recent Government orders**Selection :**Allotment for 50% seats will be made by the Government.

Admission to 50% will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.(Subject to the Government orders)

Sl No	Centre	No of seats	Government Allotment	CPAS Allotment
1	Gandhinagar	50	25	25
2	Puthuppally	50	25	25
3	Pala	50	25	25
4	Pathanamthitta	50	25	25
5	Manimalakunnu, Koothattukulam	40	20	20
6	Nedumkandam	60	30	30
7	Kottarakkara*	40	20	20

* New college waiting for the approval

1. Details of Tuition fee and Special fee for B.Sc Nursing fixed by the Govt.*

Sl. No.	Particulars	CPAS/Govt. seat fee (Rupees)				NRI fees (Rupees)			
		I Year	II Year	III Year	IV Year	I Year	II Year	III Year	IV Year
		Rs	Rs	Rs	Rs	Rs	Rs	Rs	Rs
1	Admission fee	1000	0	0	0	1000	0	0	0
2	Caution deposit Refundable	10,000	0	0	0	10,000	0	0	0
3	Clinical Affiliation Fee	2000	2000	2000	2000	2000	2000	2000	2000
4	Consumables/ Stationary	3000	3000	3000	3000	3000	3000	3000	3000
5	Fee for ID Card	300	300	300	300	300	300	300	300
6	Lab and Library Fee	2000	2000	2000	2000	2000	2000	2000	2000
7	Medical Check Up & Vaccination	2000	2000	2000	2000	2000	2000	2000	2000
8	Recreation and Sports Fee	3000	3000	3000	3000	3000	3000	3000	3000
9	Transportation	7000	7000	7000	7000	7000	7000	7000	7000
	Total Special Fee	30300	19300	19300	19300	30300	19300	19300	19300
10	Tuition Fee	73025	73025	73025	73025	95000	95000	95000	95000
13	Grand Total	103325	92325	92325	92325	124850	112850	112850	112850

*Pre-revised rate of fees. May be revised as per the decision of the Government/CPAS rules.

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
1	Admission fee	1,000	Nil	Nil	Nil
2	Caution deposit (refundable)	10,000	Nil	Nil	Nil
Grand total		11,000/-	Nil	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V,VII	5thOCTOBER	Special fee + Tuition Fees
II,IV,VI,VIII	5th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course : B.Sc MLT (Medical Laboratory Technology)

Duration: 4 years

Eligibility: Plus two with 50% marks in Biology, Physics, Chemistry & English put together

Selection : Allotment for 50% seats will be made by the Government.

Admission to 50% will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.

Sl No	Centre	No of seats	Government Allotment	CPAS Allotment
1	Gandhinagar	30	15	15
2	Puthuppally	30	15	15
3	Manimalakunnu, Koothattukulam	30	15	15
4	Angamaly	40	20	20

Details of Tuition fee and Special fee for B.Sc MLT fixed by the Govt.*

Sl No	Description	CPAS/Govt Seat Fee in INR				NRI Seat fee in USD			
		I year	II year	III year	IV year	I year	II year	III year	IV year
1	Admission Fee	2000				\$50			
2	Caution Deposit Fee	10,000	0	0	0	\$ 150			
3	Clinical Posting Fee **	0	10,000	10,000	15,000	0	\$145	\$145	\$210
4	College Union Fund	400	0	0	0	\$ 6			
5	Laboratory Fee	3,600	3,600	3,600	3,600	\$ 110	\$ 110	\$ 110	\$ 110
6	Library Fee	3500	3500	3500	3500	\$ 110	\$ 110	\$ 110	\$ 110
7	Miscellaneous	2,500	1,800	3,300	3,300	\$71	\$71	\$71	\$71
8	Registration, Certificate verification fee and fee for ID Card	630				\$12			
9	University Sports Fee	210				\$3			
10	Stationary Fee	2500	2500	2500	2500	\$50	\$50	\$50	\$50
11	University Union Fund	210							
	Total Special Fee	25,550	21,400	22,900	22,900	\$565	\$475	\$475	\$475
	Tuition Fee	80850	80850	80850	80850	\$1750	\$1750	\$1750	\$1750
	Grand Total	1,06,400	1,02,250	1,03,750	1,08,750	\$2,315	\$2,225	\$2,225	\$2,295

***Pre-revised rate of fees. May be revised as per the decision of the Government/CPAS rules.**

***** Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
1	Admission fee	2,000	Nil	Nil	Nil
2	Caution deposit (refundable)	10,000	Nil	Nil	Nil
Grand total		12,000/-	Nil	Nil	Nil

***The Fee has to be sanctioned from E Grantz

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V,VII	5 th OCTOBER	Special fee + Tuition Fees
II,IV,VI,VIII	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :BPT (Physiotherapy)**Duration:** 4 years + 6 months internship**Eligibility:** Plus two with 50% marks in Biology separately & 50% marks in Physics, Chemistry & Biology put together.**Selection :**Allotment for 50% seats will be made by the Govt.

Admission to 50% will be from the rank list prepared by the CPAS based on the marks of the qualifying Exam.

Sl No	Centre	No of seats	Government Allotment	CPAS Allotment
1	Gandhinagar	40	20	20
2	Angamaly	40	20	20

Details of Tuition fee and Special fee for BPT fixed by the Govt.*

Sl No	Description	CPAS/Govt Seat Fee in INR				NRI Seat fee in USD			
		I year	II year	III year	IV year	I year	II year	III year	IV year
1	Admission Fee	2000				\$50			
2	Caution Deposit Fee	10,000	0	0	0	\$150			
3	Clinical Posting Fee **	0	10,000	15,000	15,000	0	\$205	\$310	\$310
4	College Union Fund	400	0	0	0	\$6			
5	Esst.&Stationary Fee	5000	5000	5000	5000	\$100	\$100	\$100	\$100
6	Laboratory Fee	3,650	3400	3400	3400	\$80	\$75	\$75	\$75
7	Library Fee	3600	3000	3000	3000	\$110	\$110	\$110	\$110
8	Miscellaneous	2,500	1,800	3,300	3,300	\$75	\$69	\$69	\$69
9	Registration, Certificate verification fee and fee for ID Card	630				\$12			
10	University Sports Fee	210				\$3			
11	Transportation Charges for Clinical Postings	0	2000	2000	2000	0	\$69	\$69	\$69
12	University Union Fund	210				\$3			
	Total Special Fee	28,200	25,200	31,700	31,700	\$645	\$628	\$733	\$733
	Tuition Fee	59,750	59,750	59,750	59,750	\$1,500	\$1,500	\$1,500	\$1,500
	Grand Total	87,950	84,950	91,450	91,450	\$2,145	\$2,128	\$2,233	\$2,233

***Pre-revised rate of fees. May be revised as per the decision of the Government/CPAS rules.**

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
1	Admission fee	2,000	Nil	Nil	Nil
2	Caution deposit (refundable)	10,000	Nil	Nil	Nil
Grand total		12,000/-	Nil	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V,VII	5 th OCTOBER	Special fee + Tuition Fees
II,IV,VI,VIII	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :B.Sc Medical Microbiology**Duration:** 4 years**Eligibility:** Plus two with 50% marks in Physics, Chemistry & Biology put together**Selection :** Admission to 100% seats from the ranklist prepared by the CPAS based on the marks of the qualifying exam

Sl No	Centre	No of seats	Government Allotment	CPAS Allotment
1	Gandhinagar	45	0	45

Tuition fee and Special fee for BSc Medical Microbiology course conducted under KUHS

Sl No	Description	CPAS/Govt Seat Fee in INR				NRI Seat fee in USD			
		I year	II year	III year	IV year	I year	II year	III year	IV year
1	Admission Fee	2000				\$50			
2	Amenities Fund	1500							
3	Caution Deposit Fee	10,000	0	0	0	\$ 150			
4	Clinical Posting Fee **	0	5,000	10,000	15,000	0	\$100	\$150	\$200
5	College Union Fund	400	0	0	0	\$ 6			
6	Laboratory Fee	2650	1400	1400	1400	\$100	\$50	\$50	\$50
7	Library Fee	2500	2000	2000	2000	\$ 98	\$ 80	\$80	\$80
8	Medical Inspection Fee	100				\$2			
9	Miscellaneous	1000	1000	1000	1000	\$50	\$50	\$50	\$50
10	Registration, Certificate verification fee and fee for ID Card	630				\$12			
11	University Sports Fee	210				\$3			
12	University Union Fund	210				\$3			
	Total Special Fee	21,200	9,400	14,400	19,400	\$604	\$280	\$330	\$380
	Tuition Fee	45,000	45,000	45,000	45,000	\$1050	\$1050	\$1050	\$1050
	Grand Total	66,200	55,400	60,400	65,400	\$1654	\$1330	\$1380	\$1430

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
1	Admission fee	2,000	Nil	Nil	Nil
2	Caution deposit (refundable)	10,000	Nil	Nil	Nil
Grand total		12,000/-	Nil	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V,VII	5thOCTOBER	Special fee + Tuition Fees
II,IV,VI,VIII	5th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :B.Pharm**Duration:** 4 years**Eligibility:** Plus two with 50% marks in Biology /Maths separately & 50% marks in Physics, Chemistry & Biology / Maths put together**Selection :** Allotment for 50% seats will be made by the Govt. Admission to 50% will be from the rank list prepared by the CPAS based on Government criteria

Sl No	Centre	No of seats	Government Allotment	CPAS Allotment
1	Cheruvandoor	60	30	30
2	Puthuppally	60	30	30

Details of Tuition fee and Special Fee for B.Pharm Course fixed by the Govt.*

Sl. No.	Description	CPAS Merit/Govt. seat fee in INR			
		I year	II year	III year	IV year
1	Admission Fee	2000	0	0	0
2	Caution Deposit Fee	10000			
3	Clinical Posting Fee **				1000
4	College Union fund	400			
5	Internet Charges	4500	4500	4500	4500
6	Laboratory Fee	2050	1500	1500	1500
7	Library Fee	2000	2000	2000	2000
8	Medical checkup, Vaccination & Health Insurance	2500	2500	2500	2500
9	Project Fees				10000
8	Registration, Certificate verification fee and fee for ID Card	630			
9	University Sports Fee	210	50	50	50
10	Stationary	5000	5000	5000	5000
12	University Union Fund	210	0	0	0
	Total Special Fee	39,500	25,500	25,500	36,500
	Tuition Fee	98,000	98,000	98,000	98,000
	Grand Total	1,37,500	1,23,500	1,23,500	1,34,500

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
1	Admission fee	2,000	Nil	Nil	Nil
2	Caution deposit (refundable)	10,000	Nil	Nil	Nil
Grand total		12,000/-	Nil	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V,VII	5 th OCTOBER	Special fee + Tuition Fees
II,IV,VI,VIII	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :B.Pharm – Lateral Entry**Duration:** 3 years**Eligibility:** D.Pharm approved by AICTE & PCI 50% marks in D.Pharm in ER91 scheme**Selection :** Based on the aggregate marks of D.Pharm

Sl No	Centre	No of seats	Government Allotment	CPAS Allotment
1	Cheruvandoor	6 + Lapsed seats	3	3
2	Puthuppally	6 + Lapsed seats	3	3

(for B Pharm Lateral Entry course Fee from II year onwards + special fee for first year)

Sl. No.	Description	CPAS Merit/Govt. seat fee in INR			
		I year	II year	III year	IV year
1	Admission Fee		0	0	0
2	Caution Deposit Fee				
3	Clinical Posting Fee **				1000
4	College Union fund				
5	Internet Charges		4500	4500	4500
6	Laboratory Fee		1500	1500	1500
7	Library Fee		2000	2000	2000
8	Medical checkup, Vaccination & Health Insurance		2500	2500	2500
9	Project Fees				10000
8	Registration, Certificate verification fee and fee for ID Card				
9	University Sports Fee		50	50	50
10	Stationary		5000	5000	5000
12	University Union Fund		0	0	0
	Total Special Fee		39,500	25,500	36,500
	Tuition Fee		98,000	98,000	98,000
	Grand Total		1,37,500	1,23,500	1,34,500

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year	IV Year
1	Admission fee	2,000	Nil	Nil	Nil
2	Caution deposit (refundable)	10,000	Nil	Nil	Nil
Grand total		12,000/-	Nil	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for Govt merit seats for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
V,VII	5 th OCTOBER	Special fee + Tuition Fees
IV,VI,VIII	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course : MPT (Master of Physiotherapy)

Duration: 2 years

Eligibility: Pass in the BPT course from Universities recognized by KUHS with 50% marks or equivalent

Selection :Based on the marks of the qualifying exam.

Sl No	Centre	No of seats	Neurology	Musculoskeletal & Sports	Cardiology
1	Gandhinagar	15	3	9	3

Tuition fee and Special Fees for MPT course conducted under KUHS

Sl No	Description	CPAS Allotment (INR)		NRI Seat fee in USD	
		I year	II year	I year	II year
1	Admission Fee	2000		\$50	
2	Amenities Fund	1500		\$150	
3	Caution Deposit Fee	2,000	0	\$ 150	
4	Clinical Posting Fee	15,000	15,000	\$310	\$310
5	College Union Fund	400	0	\$ 6	
6	Laboratory Fee	4500	0	\$140	
7	Library Fee	4400	4400	\$ 137	\$ 65
8	Medical Inspection Fee	100		\$2	
9	Miscellaneous	6000		\$100	
10	Registration, Certificate verification fee and fee for ID Card	840		\$14	
11	University Sports Fee	210		\$3	
12	University Union Fund	210		\$3	
	Total Special Fee	37,160	19,400	\$1045	\$375
	Tuition Fee	86,625	86,625	\$2000	\$2000
	Grand Total	1,23,785	1,06,025	\$3045	\$2375

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year
1	Admission fee	2,500	Nil
2	Caution deposit (refundable)	2,000	Nil
Grand total		4,500/-	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,	5thOCTOBER	Special fee + Tuition Fees
II,IV	5th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :M Pharm**Duration:** 2 years**Eligibility:** B. Pharm Degree from recognized Universities with not less than 50% marks for all the four years of the B.Pharm Exam taken together from an institution recognized by AICTE, New Delhi and Pharmacy Council of India and KUHS**Selection :** Allotment for 50% seats will be made by the Govt. Admission to 50% will be from the ranklist prepared by the CPAS based on 25% B.Pharm marks and 75% valid GPAT score.

In case of non-availability of GPAT qualified candidates, graduates without GPAT score will be considered as per KUHS norms..

Sl No	Centre	No of seats	Pharmacology		Pharmaceutics	
			CEE	CPAS	CEE	CPAS
1	Cheruvandoor	15	7	8	-----	-----
2	Puthuppally	15	-----	-----	8	7

Details of Tuition fee and Special Fee for M.Pharm Course*

Sl. No.	Description	CPAS/Govt. Seat Fees in INR	
		1st Year	2nd Year
1	Admission Fee	2000	0
2	Caution Deposit (refundable)	2000	0
3	College Union fund	400	0
4	Lab fee	6000	0
5	Library Fee	5400	4400
6	Medical Inspection fee	100	
7	Registration Certificate Verification Fee & Fee For University ID Card	840	50
8	University Sports Fee	210	
9	University Union Fee	210	0
	Total special fees	17,160	4,400
10	Tuition fees	1,00,000	1,00,000
	Grand Total	1,17,160	1,04,400

Fee Structure for SC/ST/OEC students:

Sl. No.	Particulars	I Year	II Year
1	Admission fee	2,500	Nil
2	Caution deposit (refundable)	2,000	Nil
Grand total		4,500/-	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,	5thOCTOBER	Special fee + Tuition Fees
II,IV	5th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :Master of Hospital Administration (MHA)

Duration: 2 years

Eligibility: Any degree with 50% marks as per KUHS norms

Selection :Based on the marks of the qualifying exam

SI No	Centre	No of seats	CPAS Allotment
1	Gandhinagar	25	25

Tuition fees and Special Fees for Master of Hospital Administration (MHA) Course conducted under KUHS

SI No	Description	CPAS Allotment (INR)		NRI Seat fee in USD	
		I year	II year	I year	II year
1	Admission Fee	2000		\$50	
2	Amenities Fund	1500		\$150	
3	Caution Deposit Fee	2,000	0	\$ 150	
4	Clinical Posting Fee	0	10,000	\$310	\$310
5	College Union Fund	400	0	\$ 6	
6	Library Fee	4400	4400	\$ 137	\$ 65
7	Medical Inspection Fee	100		\$2	
8	Miscellaneous	4400		\$100	
9	Registration, Certificate verification fee and fee for ID Card	840		\$14	
10	University Sports Fee	210		\$3	
11	University Union Fund	210		\$3	
	Total Special Fee	16,060	14,400	\$615	\$375
12	Tuition Fee	100,000	1,00,000	\$2,000	\$2,000
	Grand Total	116,060	114400	\$3,295	\$2,625

******Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year
1	Admission fee	2,500	Nil
2	Caution deposit (refundable)	2,000	Nil
Grand total		4,500/-	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for Govt merit seats for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,	5thOCTOBER	Special fee + Tuition Fees
II,IV	5th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course : PhD

Centres :CentresCheruvandoor 24 Seats Puthuppally : 8 Seats

Duration: 3 Years to maximum 5 Years (Full time Registration) 4 Years to maximum 6 Years(Part Time Registration)

Eligibility: Candidates seeking registration to the PhD Programme, whether full time or part time, shall hold a Master's Degree/Post Graduate Degree (or accepted as equivalent to it and declared eligible for doing PhD, by Kerala University of Health Sciences) in the concerned or allied/cognate subject with minimum 50% marks and declared a pass. If the candidate is qualified with a pass and marks scored by the candidate in the qualifying examination are not specified, it will be presumed as 50% marks. The faculty wise list, of such eligible qualifying Degrees/other qualification, is given in the schedule. The candidate also has to qualify the entrance examination for PhD, if not duly exempted.

For further details please refer regulations for the degree of Doctor of Philosophy (PhD) of Kerala University of Health Sciences.

Selection :Admission to 100% seats from the rank list prepared by the KUHS based on the marks of the qualifying exam/Entrance exam.

For further details please refer regulations for the degree of Doctor of Philosophy (PhD) of Kerala University of Health Sciences. Each student granted provisional registration for PhD shall do course work prescribed by the Doctoral Committee, during the first year. **Year-end examination:** At the end of the 1st year there will be an examination consisting of two papers of three hours duration and a Protocol/Methodology Approval Presentation and examination. Those who are successful in the year-end examination will be given permanent registration.

Fees for PhD Course conducted under KUHS

The registration fee to be collected by the centers of Research from registered PhD scholars as per KUHS is as detailed below

No	Item	Fee amount
1	Research Fee for the normal course period (For the entire normal course period of 5 years for full time PhD and 6 years for part time Ph D)	31,500/-
2	Research Fee for additional period in which re- registration required (For every additional year)	10,500/-

The remittance of the above research fee for the normal course period to centers of Research by the PhD scholars shall be in annual installments as detailed below.

No	Item	Year	Research fee to be paid (In RS)
1	Full time PhD Programme(Minimum course period 3 years)	1st, 2nd & 3rd Year	10,500/- per year
2	Research Fee for additional period in which re-registration required (For every additional year)	1st Year	10,500/-
		2nd, 3rd and 4th Year	7,000 per year

For details of Tuition fee and special fee refer KUHS website www.kuhs.ac.in

Fee Structure for SC/ST/OEC students: As per the existing Govt. Norms for Ph.D)**Name of Course :M.Sc. Medical Biochemistry****Duration:** 6 semesters**Eligibility:** Any one of the following degrees with atleast 50% marks in the science subject

a .B.Sc in Medical Biochemistry/B.Sc MLT/Medical Microbiology/ Medical genetics.

b.B.ScBiochemistry/Biotechnology/Micro biology/ Genetics/Bio Informatics

c. B.Sc in Zoology/Botany with Bio Chemistry /Chemistry as a subsidiary

d. B.Sc in Chemistry with Biological Science at the plus two level

e .Any other bachelor degree in Bio-Medical science/Health science/ Life science with Bio chemistry as one of the subjects

f. BAMS, BHMS, MBBS, BDS, BPT, B Pharm

g. Any other degree approved as equivalent there to by the M.G University

Selection :Based on the marks of the qualifying exam.(Should register in MGU CAP also)**(Weightage of 15% and 10% of the total scored, to the students with B.Sc Medical Biochemistry and BSc Biochemistry respectively)**

Sl No	Centre	No of seats	MGU CAP	CPAS Allotment
1	Gandhinagar	25	12	13

Tuition fees and special Fees for MSc Medical Biochemistry (Three Year) course conducted under MG University

Sl No	Description	CPAS Allotment/CAP Allotment (INR)			NRI Seat fee in USD		
		I year	II year	III Year	I year	II year	III Year
1	Admission Fee	2000			\$50		
2	Amenities Fund	1500			\$150		
3	Annual Administration Fee	1050	1050	1050	\$16	\$16	\$16
4	Caution Deposit (Refundable)	2,000			\$150		
5	Training Fee			10,000			\$160
6	College Union Fund	400			\$6		
7	Identity Card	60			\$1		
8	Lab Fee	2000	1000	1000	\$100	\$65	
9	Library Fee	2000			\$116		
10	Medical Inspection Fee	100			\$2		
11	Miscellaneous	1000			\$50		
12	Registration Fee (MGU)	400	400	400	\$7	\$7	\$7
13	University Sports Fee	300	300	300	\$6	\$6	\$6
14	Student Affiliation Fee	750	750	750	\$12	\$12	\$12
15	University Union Fund, Welfare Fund and Group Insurance	130	130	130	\$3	\$3	\$3
	Total Special Fee	13690	3630	13630	\$669	\$109	\$204
16	Tuition Fee	80,000	80,000	80,000	\$1,600	\$1,600	\$1,600
	Grand Total	93,690	83,630	93630	\$2,269	\$1,709	\$1804

Fee Structure for SC/ST/OEC students:

Sl. No.	Particulars	I Year	II Year	III Year
1	Admission fee	2,500	Nil	Nil
2	Caution deposit (refundable)	2,000	Nil	Nil
Grand total		4,500/-	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V	5 th OCTOBER	Special fee + Tuition Fee
II,IV,VI	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :MSc Medical Documentation

Duration: 4semesters

Eligibility: Any degree with 50% marks.

Selection :Based on the marks of the qualifying exam. (Should register in MGU CAP also)

SI No	Centre	No of seats	MGU CAP	CPAS Allotment
1	Gandhinagar	25	12	13

Tuition fee and Special Fees for MSc Medical Documentation conducted under MG University

SI No	Description	CPAS Allotment/CAP Allotment (INR)		NRI Seat fee in USD	
		I year	II year	I year	II year
1	Admission Fee	2000		\$50	
2	Amenities Fund	1500		\$150	
3	Annual Administration Fee	1050	1050	\$16	\$16
4	Caution Deposit (Refundable)	2,000		\$150	
5	Training Fee	10000	15000	\$160	\$240
6	College Union Fund	400		\$6	
7	Identity Card	60		\$1	
8	Lab Fee	2000		\$100	
9	Library Fee	2000		\$200	
10	Medical Inspection Fee	100		\$2	
11	Miscellaneous	1000		\$50	
12	Registration Fee (MGU)	400	400	\$7	\$7
13	UniversitySports Fee	300	300	\$6	\$6
14	Student Affiliation Fee	750	750	\$12	\$12
15	University Union Fund, Welfare Fund and Group Insurance	130	130	\$3	\$3
	Total Special Fee	23690	17630	\$913	\$284
16	Tution Fee	65,000	65,000	\$1,600	\$1,600
	Grand Total	93,690	82,630	\$2,513	\$1,884

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year
1	Admission fee	2,500	Nil
2	Caution deposit (refundable)	2,000	Nil
Grand total		4,500/-	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

➤ **Fee once remitted shall not be refunded under any circumstances.**

However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.

➤ **Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)**

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,	5thOCTOBER	Special fee +Tuition Fees
II,IV	5th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :MSc Biomedical Instrumentation**Duration:** 4semesters**Eligibility:** Bachelor degree with Electronics/Instrumentation/Mathematics/Physics/Computer Science/ Computer Application/ Electronics as main or subsidiary from any of the Universities in Kerala or Universities recognized as equivalent there to by the M.G University with 50% marks.**Selection :**Based on the marks of the qualifying exam.Weightage of20% marks of the total scored will be given to the students with B.Sc Electronics or B.Sc Instrumentation degree while calculating the merit mark for admission to the course), (Should register in MGU CAP)

SI No	Centre	No of seats	MGU CAP Allotment	CPAS Allotment
1	Gandhinagar	20	10	10

Tuition fee and Special Fees for MSc Biomedical Instrumentation conducted under MG University

SI No	Description	CPAS Allotment/CAP Allotment (INR)		NRI Seat fee in USD	
		I year	II year	I year	II year
1	Admission Fee	2000		\$50	
2	Amenities Fund	1500		\$150	
3	Annual Administration Fee	1050	1050	\$16	\$16
4	Caution Deposit (Refundable)	2,000		\$150	
5	Tarining Fee	10000	5000	\$160	\$240
6	College Union Fund	400		\$6	
7	Identity Card	60		\$1	
8	Lab Fee	2000	2000	\$100	
9	Library Fee	2000		\$200	
10	Medical Inspection Fee	100		\$2	
11	Miscellaneous	1000		\$50	
12	Registration Fee (MGU)	400	400	\$7	\$7
13	UniversitySports Fee	300	300	\$6	\$6
14	Student Affiliation Fee	750	750	\$12	\$12
15	University Union Fund, Welfare Fund and Group Insurance	130	130	\$3	\$3
	Total Special Fee	23690	9630	\$913	\$284
16	Tution Fee	65,000	65,000	\$1,600	\$1,600
	Grand Total	93,690	74,630	\$2,513	\$1,884

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year
1	Admission fee	2,500	Nil
2	Caution deposit (refundable)	2,000	Nil
Grand total		4,500/-	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for Govt merit seats for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,	5 th OCTOBER	Special fee + Tuition Fees
II,IV	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :M.Sc Medical Microbiology

Duration: 2 Years

Eligibility: 4 year B.Sc Medical Microbiology with 50% marks

Selection :Based on the marks of the qualifying exam. (Should register in MGU CAP also)

Sl No	Centre	No of seats	MGU CAP Allotment	CPAS Allotment
1	Gandhinagar	20	10	10

Tuition fee and Special Fees for MSc Medical Microbiology course conducted under MG University

Sl No	Description	CPAS Allotment/CAP Allotment (INR)		NRI Seat fee in USD	
		I year	II year	I year	II year
1	Admission Fee	2000		\$50	
2	Amenities Fund	1500		\$150	
3	Annual Administration Fee	1050	1050	\$16	\$16
4	Caution Deposit (Refundable)	2,000		\$150	
5	Training Fee				
6	College Union Fund	400		\$6	
7	Identity Card	60		\$1	
8	Lab Fee	2000	2000	\$100	
9	Library Fee	2000		\$200	
10	Medical Inspection Fee	100		\$2	
11	Miscellaneous	1000		\$50	
12	Registration Fee (MGU)	400	400	\$7	\$7
13	UniversitySports Fee	300	300	\$6	\$6
14	Student Affiliation Fee	750	750	\$12	\$12
15	University Union Fund, Welfare Fund and Group Insurance	130	130	\$3	\$3
	Total Special Fee	13690	4630	\$753	\$44
16	Tution Fee	70,000	70,000	\$1,600	\$1,600
	Grand Total	93,690	72,630	\$2,353	\$1,644

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year
1	Admission fee	2,500	Nil
2	Caution deposit (refundable)	2,000	Nil
Grand total		4,500/-	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,	5 th OCTOBER	Special fee + Tuition Fees
II,IV	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Name of Course :M.Sc Medical Anatomy

Duration: 3 Years

Eligibility: Second class (50% marks) in B.Sc Zoology or any of the following paramedical science courses from a recognized University or its equivalent – B.Sc Nursing, B.Sc Medical Microbiology, BMRT, BPT, B.Sc. MLT, BNYS, BUMS, BSMS, BSc Perfusion Technology, BSc Dialysis Technology, BSc Medical Biochemistry, BCVT, BOT, and B.ASLPrecognisedbyAyush /KUHS/Mahatma Gandhi University and other recognised universities inIndia. 10% of Weightage will be given to post graduate qualification like M.Sc Zoology, B.Ed. Natural Science etc. Two seats are reserved for any medical graduates (MBBS, BDS, BHMS, BAMS). In case of absence of such candidates the seats will be allotted to general merit candidates.

Selection :Based on the marks of the qualifying exam. (Should register in MGU CAP also)

Sl No	Centre	No of seats	MGU CAP Allotment	CPAS Allotment
1	Gandhinagar	10	5	5

Tuition fees and special Fees for MSc Medical Anatomy course conducted under MG University (Three Year Course)

Sl No	Description	CPAS Allotment/CAP Allotment (INR)			NRI Seat fee in USD		
		I year	II year	III Year	I year	II year	III Year
1	Admission Fee	2000			\$50		
2	Amenities Fund	1500			\$150		
3	Annual Administration Fee	1050	1050	1050	\$16	\$16	\$16
4	Caution Deposit (Refundable)	2,000			\$150		
5	Training Fee						
6	College Union Fund	400			\$6		
7	Identity Card	60			\$1		
8	Lab Fee	2000	2000	2000	\$100	\$65	
9	Library Fee	2000			\$200		
10	Medical Inspection Fee	100			\$2		
11	Miscellaneous	1000			\$50		
12	Registration Fee (MGU)	400	400	400	\$7	\$7	\$7
13	UniversitySports Fee	300	300	300	\$6	\$6	\$6
14	Student Affiliation Fee	750	750	750	\$12	\$12	\$12
15	University Union Fund, Welfare Fund and Group Insurance	130	130	130	\$3	\$3	\$3
	Total Special Fee	13690	4630	4630	\$753	\$109	\$44
16	Tuition Fee	65,000	65,000	65,000	\$1,400	\$1,400	\$1,400
	Grand Total	78,690	69,630	69,630	\$2,153	\$1,509	\$1,444

*****Fee Structure for SC/ST/OEC students:**

Sl. No.	Particulars	I Year	II Year	III Year
1	Admission fee	2,500	Nil	Nil
2	Caution deposit (refundable)	2,000	Nil	Nil
Grand total		4,500/-	Nil	Nil

*****The Fee has to be sanctioned from E Grantz**

***Fee will be subject to change based on the changes made by the CPAS/Govt.**

****Transportation charges are at actual rates.**

Fees applicable for various courses will be the rates as fixed by the Government.

Examination fee shall be remitted by each student to the university at the time of respective examinations.

- **Fee once remitted shall not be refunded under any circumstances.**
However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
- Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)

How to remit the fees

All fee payment should be through online method for which link shall be provided. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

SCHEDULE OF REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission.

SEMESTER	DUE DATE	AMOUNT
III,V	5 th OCTOBER	Special fee + Tuition Fee
II,IV,VI	5 th April	Tuition Fee

Late Fee

A fine of Rs. 100/- within ten days of the due date. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. NRI candidates should submit \$ exchange rate certificate from SBI on the date of payment. However, the students are required to remit the fee within the cutoff date mentioned by CPAS

Reservation Quota

1. **Only the candidates of Kerala origin are eligible for claiming seats under reservation.**
2. In the case of socially and educationally backward class candidates, the annual family income limit shall be the latest one prescribed by the Government. (i.e. annual income of all members in the family from all sources taken together). They should produce a community and Non-creamy layer certificate issued by the Revenue Officer not below the rank of Village Officer/Tahasildar. In the case of Latin Catholic/Anglo Indians their certificate should specifically exclude the other community
3. Candidates claiming reservation under Scheduled Caste/Scheduled Tribe should obtain Caste/Community Certificate from the Tahasildar concerned.
4. Candidates seeking admission against the seats reserved for SC/ST quota should submit the certificate from the Principal of the College last attended showing whether they had availed fee concession during the academic year. Students from other states should get the fee concession from their respective states. SC/ST candidates are exempted from paying fees other than caution deposit and amenities fund provided they have not availed of such concession for any UG/PG course earlier.
5. The seats unavailed by Scheduled Caste candidates will go to Scheduled Tribe candidates and vice versa. The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to Merit Quota.
6. Other Eligible Candidates (OEC) have no separate quota. They will be considered only against the seats unavailed by SC/ST candidates. They should furnish community and income certificate obtained from the Village Officer concerned. For such seats, the annual family income limit shall be the latest one prescribed by the Government.
7. Children of inter-caste married couple claiming communal reservation SC/ST quota should produce community certificate from the Village Officer/Tahasildar. Seats falling vacant under SC/ST quota are mutually transferable.
8. Reservation of seats and relaxation of marks for all courses will be granted based on the Govt./CPAS rules. The existing percentage of reservation is Ezhava/Thiyya(EZ)-9%,Muslim (MU)-8%,Anglo-Indian/Latin Catholic (AIRC) -3%, Other Backward Christian (OBX) including SIUC and converts to Christianity from SC-1%, Other Backward Hindus (OBH)-3%,SC-8%,ST-2%, the ward of Ex-service men (EX)-2%, Handicapped (PH)-3% (for Bsc Nursing 5% for physically handicapped). Viswakarma and related communities (VK) 2%, Dheevara and related communities (DV) 2%, Kusavan and related communities (KN) 1%, Kudumbi 1%, and Economically Weaker Sections (EWS)-10%. Weightage to NCC/NSS candidates will be done according to Govt. rules.
9. Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer. No center change will be permitted for candidates availing admission through regional weightage quota.
10. i) Weightage of 10% of seats for admission to SME UG course in Puthuppally Centre to candidates belonging to Ayarkunnam, Akalakunnam, Manarcaud, Kooroppada, Meenadom, Pallikkathodu, Pampady, Panachikkad, Vakathanam, Vijiayapuram and Puthuppally Grama Panchayats in the order of merit.
ii) Weightage of 10% seats for admission to BSc Nursing course in INE, Nedumkandamcentre to candidates belonging to Udumbanchola Taluk in the order of merit.
iii) Weightage of 10% of seats for admission to BSc Nursing course in the INE, Pala centre to the candidates belonging to Pala Municipality, Marangattupally, Karoor and Mutholy Grama Panchayaths in the order of merit provided to ensure admission to at least one applicant from each local body, if there are applications from each local body.
iv) Weightage of 10% seats for admission to BSc Nursing and BSc MLT course in the SME, Manimalakunnucentre to the candidates belonging to Pampakuda Block Panchayat in the order of merit.
11. Two seats reserved for candidates who have graduated from SME/UCME for admission to PG courses at SME.
12. In the case of SC/ST/OEC students who are admitted under the merit quota the reimbursement of tuition fee will be subject to the decision of the Government.

13. Seats are reserved for MHA course as follows: 25% for Science graduates, 25% for BA/B.Com holders, 50% for professional degree holders.** (Admission criteria subject to government norms)

Seat reservation under LECTURER Quota

MPT course.	One seat
M.Pharm.	One seat

The applicants under teachers quota should have minimum five years teaching experience in the institution of SME and satisfy the conditions prescribed therein for admission to the course. They shall also execute a bond with the CPAS as prescribed and abide by the rules of the CPAS

14. **Ex-Servicemen Quota :** Applicant should submit the certificate from Zila Sainik officer and the copy of the discharge book where the name of the applicant is incorporated.
15. **NRI Quota:** 5% of seats in all UG and PG courses, except B Pharm and M Pharm, under SME are reserved for students sponsored by Non-Resident Indians (NRIs) only and the admission will be on the basis of a separate rank list. Those who seek admission to NRI quota, should remit additional fee of Rs. 1500/- towards application fee. NRI candidate should be prepared to pay fees in US dollars or equivalent sum in Indian currency. Foreign nationals will also be considered under NRI category. All unfilled vacancies under this category will go to the open merit quota.
- Along with the filled in application form, NRI candidate and parent/guardian (sponsor) should submit a joint declaration on stamp paper worth Rs. 200/- stating that they may be considered under the NRI quota only and they are willing to pay the NRI fees either in US dollars or equivalent currency, throughout the course of study and also that no request for change from NRI quota to general category, shall be made in future.
 - **NRI candidate should submit sponsorship certificate**
 - **copy of passport and Employment Certificate attested by the consulate/Embassy**
 - **certificate to prove relationship with the student at the time of admission (mandatory).**
 - No request for transfer from NRI quota to general category will be entertained by the CPAS.

HOW TO APPLY

1. Candidates applying for admission to all courses under School of Medical Education should apply online and send a printout to the Joint Director, School of Medical Education, Gandhinagar, Kottayam – 686008 on or before the last date mentioned.
2. Online submission of Application may be made by accessing the website – www.cpas.ac.in or www.sme.edu.in .
3. Copy of the printout of the Application form must be retained for future reference.
4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicant should ensure the following before sending the printout of the application form:
 - i. All supporting documents submitted should be properly filled in and signed by the competent authority and affixed office seal at specified place.
 - ii. Copies of all certificates enclosed should be self attested by the candidate.
 - iii. The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.
 - iv. The applicant should select the course/courses which he/she desires to study while applying online.

- v. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody for all future online activities such as payment of fees, etc.
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.
7. Candidates should send only one application for admission to all UG and all PG courses respectively.

UG Courses Application fee: The applicant has to remit **Rs. 750/-** as application Fee by online payment through the payment gateway. **(for SC/ST candidates Rs. 375/-). Rs. 1500/- additional for NRI quota.**

PG Courses Application fee: The applicant has to remit **Rs. 1000/-** as application Fee by online payment through the payment gateway. **(for SC/ST candidates Rs. 500/-). Rs. 2000/- additional for NRI quota.**

Eligibility:

1. Those who possess the approved minimum qualification can apply. **Only the courses or their equivalents approved by the KUHS /M G University shall be reckoned as minimum qualification.**
2. Those who are awaiting the results of the qualifying examination can also apply. They shall produce the mark list on or before the dates stipulated in the schedule of admissions.
3. There is no age limit for admission.
4. Candidates belonging to SEBC whose total annual family income does not exceed the prescribed limit approved by the Govt will have a relaxation of 3% marks in the qualifying exam. 5%relaxation for OEC candidates. Eligible relaxation in marks for SC/ST candidates.
5. Those who have qualified from Universities other than KUHS/MG University/Board of Examinations in Kerala/CBSE/ICSE should produce eligibility/recognition certificate from MG University/KUHS and Migration Certificate/NOC from the parent University/Board at the time of admission.

Selection:

- All admissions shall be based on **merit** solely based on the marks of the qualifying examination.
- NRI quota is available for all courses under SME, except B Pharm and M Pharm.
- Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
- Reservation, concession based on income and community will be allowed according to the rules of the Government.
- For 50% seats other than Govt merit seats the students will be ranked according to the merit list prepared by SME and will be called for counseling where they can select the best available course and request for better options.
- Rank list and the admission counseling chance memo shall be published in the admission portal. SMS alert shall be sent for the same. The admission counseling schedule shall be published in the website.
- The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and counseling memo, and for other information. Candidate should appear for the admission counselling at their own expense.
- Admission, center transfer, etc shall be based on the general rank only.
- All mandatory reservations laid down by the government will be followed. Candidates admitted through reservation quota shall be transferred to the general seat if such vacancy

arises in any of the centers of SME so that another eligible reservation candidate shall be allotted that seat.

- **If the candidate fails to appear for the admission counselling or to remit the fee in time he/she will lose the chance.**
- All admissions will be provisional until the CPAS finalize it.
- No rounding off of the percentage of marks to the nearest whole number is permitted.
- The CPAS will not be responsible for delay in online communication regarding admission counselling.
- Incomplete applications will be rejected.
- **No request for transfer from NRI quota to general category will be entertained by the CPAS.**
- **Candidates admitted through SPOT admission shall not be permitted for center change, course change, or cancellation.**

If by any circumstance the enrolment of any course does not reach half of the sanctioned strength, that course will not be conducted during this academic year.

Candidates shall be transferred to a different centre of study, if CPAS decides to do so.

The CPAS reserves the right to cancel/modify the existing rules and to cancel any center, shift the venue of the center or amalgamate two or more centers.

The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

5. Dates to remember:

i) Last date to apply online and receive the printouts of courses under SME

Courses	Apply Online	Receive print out at the college
UG courses	30-06-2023	04-07-2023
PG courses	30-06-2023	04-07-2023
PhD course	As per government norms	

Tentative Dates of Counselling

- 1. UG Courses except B Pharm : 20-07-2023**
- 2. PG Courses except M Pharm : 30-07-2023**
- 3. B Pharm and M Pharm : As per government norms**

Tentative dates of commencement of classes:

- 1. B Pharm and M Pharm : As per government norms**
- 2. Other UG and PG courses : As per government norms**

Place: Gandhinagar
Date: 01.06.2023

Sd/-
DIRECTOR



**CENTRE FOR PROFESSIONAL AND ADVANCED
STUDIES
SCHOOL OF TECHNOLOGY AND APPLIED
SCIENCES (STAS)
(KOTTAYAM, EDAPPALLY, PATHANAMTHITTA)
ADMISSION PROSPECTUS 2023-24**

ADDRESS AND CONTACT DETAILS OF CENTRES OF STAS

Centre Name	Address	Email-ID	Contact No.
STAS Kottayam	Pullarikkunnu, Malloossery P.O., Kottayam-686041	stasktm@cpas.ac.in stasmguktm@gmail.com	0481-2392928 9400701000 9495674270 9605518774
STAS Edappally	Edappally, Kochin- 682024	stasedy@cpas.ac.in mgucasedappally@gmail.com	0484-2334601 9995556565 9497617497
STAS Pathanamthitta	Chutti para, Pathanamthitta-689645	staspta@cpas.ac.in mgucaspta@gmail.com	0468-2224785 9447265765 9446302066

ADMISSION 2023-24

DETAILS OF THE VARIOUS SELF-FINANCING COURSES CONDUCTED BY SCHOOL OF TECHNOLOGY AND APPLIED SCIENCES (STAS)

***Selection Process:** For all the courses other than MCA, allotment for 50% seats is through the University Centralized Allotment Process (CAP) of Mahatma Gandhi University, and allotment for 50% is done by CPAS from the merit list which is purely based on the marks of the qualifying Exam. No extra fee is levied on CPAS admission. In the Case of MCA course, allotment is done by Kerala Govt.

UG Courses - Affiliated to Mahatma Gandhi University

Programs	Duration	Eligibility	Selection Process
B.Sc. Computer Science	6 Semesters/ 3 years	Pass in Plus Two or equivalent examinations in science stream with Mathematics/Computer Science as a compulsory subject.	*As mentioned above
B.Sc. Cyber Forensics	6 Semesters	Plus two with an aggregate of 55% marks for any three of five subjects viz, physics, Chemistry, Mathematics, Biology or Computer science and Mathematics as compulsory subject with 50% of marks alone.	*As mentioned above
B.Sc. Electronics	6 Semesters	Pass in Plus Two/VHSE or equivalent examinations in any stream.	*As mentioned above

BCA	6 Semesters	Plus Two/equivalent examination in science stream with Mathematics /Computer Science/ Informatics Practices as optional	*As mentioned above
-----	-------------	---	---------------------

PG Courses - Affiliated to Mahatma Gandhi University

M.Sc. Computer Science	4 Semesters	Graduation in Computer Applications (BCA) or B.Sc. Degree with Mathematics/Computer Science /Electronics/IT as one of the subjects with not less than CGPA of 2.00 out of 4 in Core Group (Core + Complementary + Open Courses), Graduation in Computer Applications (BCA) or B.Sc. Degree with Mathematics/Computer Science /Electronics/IT as one of the subjects with not less than CCPA of 5.00 out of 10.00 in Core Group (Core + Complementary + Open Courses) Graduation in Computer Applications (BCA) or B.Sc. degree with Mathematics/Computer Science /Electronics/IT as one of the subjects with not less than 50% marks in part III subjects in Part III (Main/Core + subsidiaries/Complementary) OR B Tech in Computer Science A weightage of 20% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III for those who have studied Computer Science/Computer applications/Electronics as core/Main after standardizing the marks secured for the same to 600	*As mentioned above
M.Sc Artificial Intelligence	4 Semesters	B.Sc. Degree with Computer Science /Information Technology/Electronics/Computer Applications/ Cyber Forensics or BCA or B.Tech Degree in Computer Science/ IT/Electronics or B Sc Degree in Mathematics / Physics/ Statistics with Computer Science /Computer Applications as subsidiary/complementary or an equivalent degree from a recognized university, with not less than 55% marks.	*As mentioned above
M.Sc. Applied Electronics	4 Semesters	B.Sc. degree in Electronics/Computerscience/Physics with not less than 50% marks /CGPA-2 excluding languages.	*As mentioned above
MCA	4 Semesters	As per the norms prescribed by the Controller of Entrance Examinations, Govt. of Kerala.	Allotment for 50% of seats by LBS through Entrance Exam conducted by the Govt. of Kerala .50% of seats will be from the merit list prepared by the CPAS based on the marks of entrance examination conducted by Govt. of Kerala.
M.Sc .Cyber Forensics	4 Semester	Graduation in Cyber Forensics/ Computer Science/ Information Technology/Electronics/ Computer Application or BCA or equivalent degree with not less than CGPA of 2.00 out of 4 in Core Group (Core + Complementary + Open Courses) Graduation in Cyber Forensics/ Computer Science/ Information Technology/Electronics/ Computer Application or BCA or equivalent degree with not less than CCPA of 5.00 out of 10.00 in	Note: 50% of total seats is reserved for B.Sc Cyber Forensic students. Candidate having

	<p>Core Group (Core + Complementary + Open Courses)</p> <p>Graduation in Cyber Forensics/ Computer Science/ InformationTechnology/Electronics/ Computer application or BCA or equivalent degree with not less than 50% marks in part III subjects in Part III (Main/Core + subsidiaries/Complementaries)</p> <p>A weightage of 20% marks scored by the candidate in Part III Core/Main shall be added to the total of Part III for those who have studied Cyber Forensics as core/Main after standardizing the marks secured for the same to 600</p>	<p>degree in Cyber Forensics shall be given a weightage of 20% in their qualifying degree examination marks considered for ranking for admission to M Sc Cyber Forensics.</p>
--	--	---

Admission criteria for courses having Government allotment may vary as per Government norms.

DETAILS OF COURSES AND SEATS AVAILABLE AT VARIOUS CENTRES OF STAS.

Sl. No	Course	Centre	No. Of Seats
UG Courses			
1	B.Sc. Computer Science	Pullarikkunnu, Kottayam	40
		Edappally, Kochi	50
		Pathanamthitta	50
2	BCA	Pullarikkunnu, Kottayam	60
		Edappally, Kochi	60
		Pathanamthitta	60
3	B.Sc. Cyber Forensics	Pullarikkunnu, Kottayam	60
		Edappally, Kochi	60
		Pathanamthitta	50
4	B.Sc. Electronics	Edappally, Kochi	50
PG Courses			
1	MCA	Pullarikkunnu, Kottayam	30
		Edappally, Kochi	30
2	M.Sc. Cyber Forensics	Pullarikkunnu, Kottayam	20
		Edappally, Kochi	16
		Pathanamthitta	20
3	M.Sc. Applied Electronics	Edappally, Kochi	30
4	M.Sc. Computer Science	Edappally, Kochi	30
5	M.Sc Artificial Intelligence	Pullarikkunnu, Kottayam	12
		Pathanamthitta	12

The number of seats and fees may change as per Govt./CPAS rules.

Details of fees for each courses under School of Technology and Applied Sciences

Fees may be revised as per the decision of the Government/CPAS rules.

I. Details of Tuition fee and Special Fees for B.Sc Computer Science course fixed by the Govt. of Kerala

(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat/ Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit(refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund	400	0	0	0	0	0
6	Identity Card	100	0	0	0	0	0
7	General Accident and Insurance Policy	23	0	23	0	23	0
8	University Union Fund	60	0	60	0	60	0
9	Medical Inspection Fees	100	0	0	0	0	0
10	Student Welfare	40	0	40	0	40	0
11	Matriculation Fees	280	0	0	0	0	0
12	Sports Affiliation fees	340	0	340	0	340	0
13	Annual Administration Fees	715	0	715	0	715	0
14	Student Affiliation Fees	700	0	0	0	0	0
	Total special fee (a)	8758	0	1178	0	1178	0
15	Tuition Fee(b)	12500	12500	12500	12500	12500	12500
	Grand Total (a) + (b)	21258	12500	13678	12500	13678	12500

II. Details of Tuition fee and Special Fees for B.Sc Electronics course fixed by the Govt*
(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat/ Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit(refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund (CUF)	400	0	0	0	0	0
6	Identity Card (IC)	100	0	0	0	0	0
7	General Accident and Insurance Policy GAIP	23	0	23	0	23	0
8	University Union Fund (UUF)	60	0	60	0	60	0
9	Medical Inspection Fees (MIF)	100	0	0	0	0	0
10	Student Welfare	40	0	40	0	40	0
11	Matriculation Fees (MAT)	280	0	0	0	0	0
12	Sports Affiliation fee	340	0	340	0	340	0
13	Annual Administration Fees (AAF)	715	0	715	0	715	0
14	Student Affiliation Fees (SAF)	700	0	0	0	0	0
	Total special fee (a)	8758	0	1178	0	1178	0
15	Tuition Fee (b)	12500	12500	12500	12500	12500	12500
	Grand Total (a) + (b)	21258	12500	13678	12500	13678	12500

II. Details of Tuition fee and Special Fees for B.Sc Cyber Forensic course fixed by the Govt*

(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund	400	0	0	0	0	0
6	Identity Card	100	0	0	0	0	0
7	General Accident and Insurance Policy	23	0	23	0	23	0
8	University Union Fund	60	0	60	0	60	0
9	Medical Inspection Fees	100	0	0	0	0	0
10	Student Welfare	40	0	40	0	40	0
11	Matriculation Fees	280	0	0	0	0	0
12	Sports Affiliation fee	340	0	340	0	340	0
13	Annual Administration Fees	715	0	715	0	715	0
14	Student Affiliation Fees	700	0	0	0	0	0
	Total special fee (a)	8758	0	1178	0	1178	0
15	Tuition Fees (b)	18500	18500	18500	18500	18500	18500
	Grand Total(a) + (b)	27258	18500	19678	18500	19678	18500

IV. Details of Tuition fee and Special Fees for BCA course fixed by the Govt*

(Shows the fees including total special fees for three years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR					
		I year		II year		III year	
		I sem	II sem	III sem	IV sem	V sem	VI sem
1	Library Fees	1000	0	0	0	0	0
2	Lab Fees	3000	0	0	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0	0	0
4	Institution Development Fund	1000	0	0	0	0	0
5	College Union Fund	400	0	0	0	0	0
6	Identity Card	100	0	0	0	0	0
7	General Accident and Insurance Policy	23	0	23	0	23	0
8	University Union Fund	60	0	60	0	60	0
9	Medical Inspection Fees	100	0	0	0	0	0
10	Student Welfare	40	0	40	0	40	0
11	Matriculation Fees	280	0	0	0	0	0
12	Sports Affiliation fee	340	0	340	0	340	0
13	Annual Administration Fees	715	0	715	0	715	0
14	Student Affiliation Fees	700	0	0	0	0	0
	Total special fee (a)	8758	0	1178	0	1178	0
15	Tuition Fees(b)	16000	16000	16000	16000	16000	16000
	Grand Total (a) + (b)	24758	16000	17178	16000	17178	16000

V. Details of Tuition fee and Special Fees for MCA course fixed by the Govt*

(Shows the fees including total special fees for twoyears)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	23	0	23	0
8	University Union Fund	60	0	60	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	40	0	40	0
11	Matriculation Fees	280	0	0	0
12	Sports affiliation fees	340	0	340	0
13	Annual Administration Fees	1155	0	1155	0
14	Student Affiliation Fees	1200	0	0	0
	Total special fees (a)	9698	0	1618	0
15	Tuition Fees (b)	18750	18750	18750	18750
	Grand Total (a) + (b)	28448	18750	20368	18750

VI. Details of Tuition fee and Special Fees for MSc Computer Science course fixed by the Govt*

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	23	0	23	0
8	University Union Fund	60	0	60	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	40	0	40	0
11	Matriculation Fees	280	0	0	0
12	Sports Affiliation fee	340	0	340	0
13	Annual Administration Fees	1155	0	1155	0
14	Student Affiliation Fees	900	0	0	0
	Total special fees (a)	9398	0	1618	0
15	Tuition Fees(b)	17500	17500	17500	17500
	Grand Total (a) + (b)	26898	17500	19118	17500

VII. Details of Tuition fee and Special Fees for MSc Electronics course fixed by the Govt*

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	23	0	23	0
8	University Union Fund	60	0	60	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	40	0	40	0
11	Matriculation Fees	280	0	0	0
12	Sports Affiliation fee	340	0	340	0
13	Annual Administration Fees	1155	0	1155	0
14	Student Affiliation Fees	900	0	0	0
	Total special fees (a)	9398	0	1618	0
15	Tuition Fees (b)	17500	17500	17500	17500
	Grand Total (a) + (b)	26898	17500	19118	17500

VIII. Details of Tuition fee and Special Fees for MSc Cyber Forensics course fixed by the Govt*

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	23	0	23	0
8	University Union Fund	60	0	60	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	40	0	40	0
11	Matriculation Fees	280	0	0	0
12	Sports Affiliation fee	340	0	340	0
13	Annual Administration Fees	1155	0	1155	0
14	Student Affiliation Fees	900	0	0	0
	Total special fees (a)	9398	0	1618	0
15	Tuition Fees(b)	22500	22500	22500	22500
	Grand Total (a)+(b)	31898	22500	24118	22500

IX. Details of Tuition fee and Special Fees for MSc Artificial Intelligence course fixed by the Govt*

(Shows the fees including total special fees for two years)

Sl.No.	Description	CPAS Merit seat / Govt Seat Fee in INR			
		I year		II year	
		I sem	II sem	III sem	IV sem
1	Library Fees	1000	0	0	0
2	Lab Fees	3000	0	0	0
3	Caution Deposit (refundable)	1000	0	0	0
4	Institution Development Fund	1000	0	0	0
5	College Union Fund	400	0	0	0
6	Identity Card	100	0	0	0
7	General Accident and Insurance Policy	23	0	23	0
8	University Union Fund	60	0	60	0
9	Medical Inspection Fees	100	0	0	0
10	Student Welfare	40	0	40	0
11	Matriculation Fees	280	0	0	0
12	Sports Affiliation fee	340	0	340	0
13	Annual Administration Fees	1155	0	1155	0
14	Student Affiliation Fees	900	0	0	0
	Total special fees (a)	9398	0	1618	0
15	Tuition Fees(b)	22500	22500	22500	22500
	Grand Total (a)+(b)	31898	22500	24118	22500

Note:

1. Fee will be subject to the changes based on the changes made by the CPAS/Govt
2. Examination fee shall be remitted by each student to the university at the time of respective examinations. SC/ST/OEC students are exempted from examination fee as per Govt norms.
3. SC/ST/OEC Students are eligible for fee concession and Govt. Grants as per the existing norms.

Seat Reservation Norms

1. Only the candidates of Kerala origin are eligible for claiming seats under reservation.
2. In the case of socially and educationally backward class candidates, the annual family income limit shall be the latest one prescribed by the Government. (Annual income of all members in the family from all sources taken together). They should produce a community and Non-creamy layer certificate issued by the Revenue Officer not below the rank of Village Officer/Tahasildar. In the case of Latin Catholic/Anglo Indians their certificate should specifically exclude the other community
3. Candidates claiming reservation under Scheduled Caste/Scheduled Tribe should obtain Caste/Community Certificate from the Tahasildar concerned.
4. Candidates seeking admission against the seats reserved for SC/ST quota should submit the certificate from the Principal of the College last attended showing whether they had availed fee concession during the academic year. Students from other states should get the fee concession from their respective states. SC/ST candidates are exempted from paying fees other than caution deposit and amenities fund provided they have not availed of such concession for any UG/PG course earlier.
5. The seats unavailed by Scheduled Caste candidates will go to Scheduled Tribe candidates and vice versa. The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to Merit Quota.
6. Other Eligible Candidates (OEC) have no separate quota. They will be considered only against the seats unavailed by SC/ST candidates. They should furnish community and income certificate obtained from the Village Officer concerned. For such seats, the annual family income limit shall be the latest one prescribed by the Government.
7. Children of inter-caste married couple claiming communal reservation SC/ST quota should produce community certificate from the Village Officer/Tahasildar. Seats falling vacant under SC/ST quota are mutually transferable.
8. Reservation of seats and relaxation of marks for all courses will be granted based on the Govt./CPAS rules. The existing percentage of reservation is Ezhava/Thiyya-9%,Muslim-8%,Latin Catholic/ Anglo-Indian-3%, Other Backward Christian including SIUC and converts to Christianity from SC-1%, Other Backward Hindus-3%,SC-8%,ST-2%, the ward of Ex-service men-2%, Handicapped-3%. Viswakarma and related communities (VK) 2%, Dheevara and related communities (DE) 2%, Kusavan and related communities (KS) 1% and Kudumbi 1%.Reservation to NCC/NSS candidates will be done according to Govt. Rules.
9. Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer. No centre change will be permitted for candidates availing admission through regional weightage quota.

10. In the case of SC/ST/OEC students who are admitted under the merit quota the reimbursement of tuition fee will be subject to the decision of the Government.

HOW TO APPLY

1. Candidates applying for admission to all courses under School of Technology and Applied Sciences should apply online and send a printout to the concerned centres on or before the last date mentioned.
2. Online submission of Application may be made by accessing the website – www.cpas.ac.in.
3. Copy of the printout of the Application form must be retained for future reference.
4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicant should ensure the following before sending the printout of the application form:
 - i. All certificates submitted are properly filled in and signed by the competent authority and affixed office seal at specified place.
 - ii. The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.
 - iii. The applicant should select the course/courses which he/she desires to study while applying online.
 - iv. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody till the end of allotment process.
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.
7. Candidates should send only one application for admission to all UG and all PG courses respectively.

U G Courses Application fee: The applicant has to remit **Rs. 750/-** as application Fee by online payment through the payment gateway. **(for SC/ST candidates Rs. 375/-).**

PG Courses Application fee: The applicant has to remit **Rs. 1000/-** as application Fee by online payment through the payment gateway. **(for SC/ST candidates Rs. 500/-).**

Eligibility:

1. Those who are awaiting the results of the qualifying examination can also apply. They shall produce the mark list on or before the dates stipulated in the schedule of admissions.
2. There is no age limit for admission.
3. Candidates belonging to SEBC whose total annual family income does not exceed the prescribed limit approved by the Govt will have a relaxation of 3% marks in the qualifying exam. 5% relaxation for OEC candidates. Eligible relaxation in marks for SC/ST candidates.
4. Those who have qualified from Universities other than M G University/Board of Examinations in Kerala/CBSE/ICSE should produce eligibility/recognition certificate from MG University /NOC from the parent University/Board at the time of admission

Selection:

1. All admissions shall be based on merit solely based on the marks of the qualifying examination.

2. Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.
3. Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
4. Reservation, concession based on income and community will be allowed according to the rules of the Government.
5. For 50% seats other than Govt merit seats the students will be ranked according to the merit list prepared by STAS and will be called for counselling where they can select the best available course and request for better options.
6. Admission list shall be published at the Main Office of CPAS.
7. The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and counselling memo, and for other information. The schedule shall be published in the site. Candidate should appear for the admission counselling at their own expense.
8. If the candidate fails to appear for the admission counselling or to remit the fee in time he/she will lose the chance.
9. All admissions will be provisional until the CPAS finalizes it.
10. No rounding off of the percentage of marks to the nearest whole number is permitted.
11. The CPAS will not be responsible for delay in communication or late receipt of the memo sent by the institution.
12. Incomplete applications will be rejected.

Candidates shall be transferred to a different centre of study, if CPAS decides to do so. The CPAS reserves the right to cancel/modify the existing rules and to cancel any centre, shift the venue of the centre or amalgamate two or more centres.

GENERAL INSTRUCTIONS

1. **Fee once remitted shall not be refunded under any circumstances.** However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
2. **Caution deposit shall be returned on completion of the course** (After adjusting liabilities if any).
3. Students admitted through CAP of the University and the 50% seats filled by the College have to pay the same fees.
4. **SCHEDULE OF REMITTANCE: Fee for the I semester of all the courses are to be remitted at the time of admission.** For all subsequent semesters, fee should be remitted without fine within the Fifth working day of the month of February for the Even semesters and the fifth working day of July for the Odd semesters; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cut-off date mentioned by CPAS.
5. **Mode of payment:** All fee payment should be through **State Bank Collect** link provided in the web site. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

7. Dates to remember.

Last date to apply online and receive the printouts of courses under STAS (CPAS Merit seat)

Courses	Apply Online	Receive print out at the college
UG courses	13.06.2023	17.06.2023
PG courses	As PER MGU CAP	

Tentative Dates of Counseling

1. UG Courses :
2. PG Courses :

Place: Gandhinagar

Date: 01.06.2023

DIRECTOR



CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES (CPAS)

INSTITUTE OF COMMUNICATION AND JOURNALISM (ICJ)

ADMISSION PROSPECTUS 2023-24

Institute of Communication and Journalism
MG University
Pullarikunnu Campus,
Malloosery P.O, Kottayam-686041,
Kerala-Phone:0481-2391870,
Mob:9495934263,8078172570

www.icjournalism.edu.in

Email:dcjournalism.mgu@gmail.com, icjktm@cpas.ac.in

ADMISSION 2023-24

**DETAILS OF THE SELF-FINANCING COURSE CONDUCTED
BY INSTITUTE OF COMMUNICATION AND JOURNALISM
(ICJ)**

PGCOURSE–Affiliated to Mahatma Gandhi University				
Sl. No	Name of the Course	Duration	Eligibility	Selection
1	MAJMC (Master of Arts in Journalism and Mass Communication)	2 years	45% marks in any Degree (aggregate total of all parts) for SC/ST: 5% relaxation in the marks. Admission: On merit basis	Allotment for 50% seats will be made by the Mahatma Gandhi University PG-CAP and rest 50% will be from the ranklist prepared by the CPAS based on the marks of the qualifying Exam.

How to apply:

1. Candidates applying for admission to the course under Institute of Communication and Journalism should apply online and send a printout to the Principal, ICJ, Pullarikunnu Campus, Malloosery and Kottayam 686041 on or before the last date mentioned.
2. Online submission of Application may be made by accessing the website – www.cpas.ac.in or www.icjournalism.edu.in
3. Copy of the printout of the Application form must be retained for future reference.
4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicants should ensure the following before sending the printout of the application form:
 - i. **All supporting documents submitted should be properly filled in and signed by the competent authority and affixed office seal at specified place.**
 - ii. *Copies of all certificates enclosed should be self-attested by the candidate.*
 - iii. **The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.**
 - iv. *The applicant should select the course/courses which he/she desires to study while applying online.*
 - v. **The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody for all future online activities such as payment of fees etc.**
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case, a hard copy of the corrected applications should be sent to the college.
7. Candidates should send only one application for admission to all UG and all PG courses respectively.

Application fee: The applicant has to remit **Rs.750/-** as application Fee by online payment through the payment gateway. **(for SC/ST candidates Rs.375/-).**

1. **Mode of payment:** All fee payment should be through **State Bank of India**, through the link provided in the web site. The fee shall be paid using Credit/Debit card or NetBanking or at SBI, with the challan generated from the online transaction. The receipt should be attached with the application form.

4. Selection:

- All admissions shall be based on **merit** solely based on the marks of the qualifying examination.
- Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.
- Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
- Reservation, concession based on income and community will be allowed according to the rules of the Government.
- For 50% seats other than Government merit seats, the applicants will be ranked according to the merit list prepared by ICJ and will be called for counseling.
- Admission lists shall be published at Institute of Communication and Journalism.
- The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and counseling memo, and for other information. The schedule shall be published in the site. Candidate should appear for the admission counselling at their own expense.
- **If the candidate fails to appear for the admission counselling or to remit the fee in time he/she will lose the chance.**
- All admissions will be provisional until the CPAS finalize it.
- No rounding off of the percentage of marks to the nearest whole number is permitted.
- The CPAS will not be responsible for delay in online communication regarding admission counselling.
- Incomplete applications will be rejected.

Reservation Quota

Reservation of seats and relaxation of marks for all courses will be granted based on the Govt./CPAS rules. The existing percentage of reservation is Ezhava /Thiyya-9%, Muslim-8%, Latin Catholic /Anglo-Indian-3%, Other Backward Christian including SIUC and converts to Christianity from SC-1%, Other Backward Hindus-3%, SC-8%, ST-2%, the ward of Ex-service men-2%, Handicapped-3% Viswakarma and related communities (VK) 2%, Dheevara and related communities (DE) 2%, Kusavan and related communities (KS) 1% and Kudumbi 1%. Reservation to NCC/NSS candidates will be done according to Govt. rules.

Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer.

CPAS Fees Structure

Sl No	Description	GENERAL(Rs.)			
		1 st Sem	2 nd Sem	3 rd Sem	4 th Se m
1	Admission fee	1,000	0	0	0
2	Annual administration fee to be remitted at MGU	2,150	0	2,150	0
3	Student Affiliation fee	0	0	0	0
4	Library	200	0	0	0
5	Caution Deposit (refundable)	1,000	0	0	0
6	College Union Fund	400	0	0	0
7	University Union Fund	0	0	55	0
8	General Accident and Insurance fund	0	0	23	0
9	Students welfare fund	0	0	35	0
10	Identity card	100	0	0	0
11	Sports affiliation fee	0	0	225	0
12	Institution Development fund	1,000	0	0	0
13	Total Special fees	5,850	0	2,488	0
14	Tuition fee	20,000	20,000	20,000	20,000
	GrandTotal	25,850	20,000	22,488	20,000

Fee Structure for SC/ST/OEC students

Sl. No	Particulars	ISem	II Sem	III Sem	IV Sem
1	Admission Fee	1000	Nil	Nil	Nil
2	Institution Development Fund	1000			
3	Caution Deposit (refundable)	1000	Nil	Nil	Nil
4	Identity card	100			
	GrandTotal	3100	Nil	Nil	Nil

Location

3km from Kottayam Railway station ie. 1 km from Varissery Junction in the Kottayam–Kudayampady route.

Dates to remember

1. Last date to apply online and receive the print out of course under MAJMC

Course	Apply online	Receive print out at the college
MAJMC	As per MGU CAP	

INSTITUTE OF COMMUNICATION AND JOURNALISM (ICJ)

TotalNo.ofseats:30

PG-CPAS

General	Ezhava/Thiyya	Muslim	OBX	OBH	EWS	SC	ST	TOTAL
8	1	1	1	1	1	1	1	15

PG CAP-MGU

[illegible]



CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES (CPAS)

(Established by the Government of Kerala)

INSTITUTE OF LIBRARY AND INFORMATION SCIENCE (ILIS)

(Affiliated to Mahatma Gandhi University)

ADMISSION PROSPECTUS 2023-2024

Contact Details

Head of the Department, Institute of Library and Information Science

Pullarikkunnu Campus, Mallooserry P.O, Kottayam Pin-686041 PH: 0481-2392490

E mail ilisktm@cpas.ac.in, mcanikad@yahoo.co.in

INSTITUTE OF LIBRARY AND INFORMATION SCIENCE (ILIS)

(Affiliated to Mahatma Gandhi University, Kottayam, Kerala)

CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES (CPAS)

(Established by the Government of Kerala)

Prospectus and application form for admission to the Master of Library and Information Science (M.Lib.I.Sc-integrated, 2 years) course conducted by the Institution under Centre for Professional and Advanced Studies.

ABOUT THE INSTITUTION

The Socioeconomic fabrics of our country have been undergoing fast changes. In order to combat the fast accelerating heterogeneous problems emerging from these changes, the social systems have been their probable solutions. Mobilisation and appropriate use of information are important tasks to everybody. Hence ensuring availability, accessibility and easy flow of information in all spheres of activities is of current relevance and top priority. However, constraints in identifying, locating, collecting, processing storing and analyzing information seekers working in different establishments need skilled help for finding their required information at the right time. Now, in our country there is a very great demand for qualified and experienced personnel well equipped in specialized areas of information handling and services. The course in the Institute of Library and Information Science are designed to develop manpower capable to manage information institutions such as libraries, information systems and information centres with modern technology-applications. The institution provides learning opportunities in concepts and technologies related to diverse areas in Library and Information Science.

HISTORY

The Institute of Library and Information Science was established at Mahatma Gandhi University as Self-Financing Academic Department in the Year 1995 and started its academic programmes under the administrative cover of the School of Communication and Information Science (SCIS). But, later in April 2008 it was got delinked from the SCIS. Now the Institution functions under the Centre for Professional and Advanced Studies - CPAS (Society for Self-Financing Institutions previously run by M.G University) established by the Government of Kerala as a full-fledged Institution in the Self-Financing sector of CPAS, Pullarikkunnu Campus.

LOCATION

The Institute of Library and Information Science (ILIS) is situated in the Pullarikkunnu Campus, Mallooserry P.O. Kottayam, Pin-686041, Ph: 0481-2392490

VISION & MISSION

1. To educate the students in the Philosophy of librarianship, basic principles, fundamental laws and professional ethics.
2. To train the students in the skills of information organisation, processing and retrieval.
3. To track the student in the management of Library and Information Centres.
4. To develop the students to apply a wide range of electronic resources and techniques for effective information retrieval.

DETAILS OF THE SELF-FINANCING COURSE CONDUCTED BY INSTITUTE OF LIBRARY AND INFORMATION SCIENCE

1. Course Name : M.Lib.I.Sc.(Master of Library and Information Science)
Total Seats : 30
Semesters : 4 Semesters (2 Years)
Tuition Fee : 17000/- per Semester

ELIGIBILITY FOR ADMISSION

Eligibility for the admission of B.L.I.Sc and M.Lib.I.Sc

1. 45% marks in any degree (aggregate total of all parts), SC/ST, a pass in the qualifying examination, OEC, relaxation of 5% in the qualifying examination, SEBC, relaxation of 3 % in the qualifying examination and persons with disability, 5% marks in the qualifying examination.
2. Those who possess the approved minimum qualification can apply. **Only the courses or their equivalents approved by M G University shall be reckoned as minimum qualification.**
3. Those who are awaiting the results of the qualifying examination can also apply. They shall produce the mark list on or before the dates stipulated in the schedule of admissions.
4. There is no age limit for admission.
5. Those who have qualified from universities other than MG University should produce eligibility certificate from MG University and Migration Certificate from the parent University at the time of admission.

FEE STRUCTURE FOR M.Lib.I.Sc. (GENERAL)

Sl No.	Description	General			
		I Sem	II Sem	III Sem	IV Sem
1	Admission Fee	1000	0	0	0
2	Annual Administration Fee to be remitted to MGU	2150	0	2150	0
3	Students Affiliation Fee	800	0	0	0
4	Library fee	500	0	0	0
5	Caution Deposit (Refundable)	1000	0	0	0
6	College Union Fund	400	0	0	0
7	University Union Fee	60	0	0	0
8	Students Insurance Premium	23	0	0	0
9	Students Welfare Fund	40	0	0	0
10	Identity Card	150	0	0	0
11	Sports Affiliation Fee	240	0	0	0
12	Institution Development Fund	1000	0	0	0
13	Computer Lab Fee	1000	0	0	0
14	Total Special Fee	8463	0	0	0
15	Tuition Fee	17000	17000	17000	17000
	Total	25,463	17000	19150	17000

FEE STRUCTURE FOR SC/ST/OEC STUDENTS

Sl.No.	Particulars	I Sem	II Sem	III Sem	IV Sem
1	Admission Fee	1000	0	0	0
2	Caution Deposit (Refundable)	1000	0	0	0
3	Institution Development Fund	1000	0	0	0
	Total	3000	0	0	0

HOW TO APPLY

1. Candidates applying for admission to all courses under **Institute of Library and Information Sciences** shall apply online and send a printout to the Head of the Department, Institute of Library and Information Science, Pullarikunnu Campus, Malloossery P.O, Kottayam Pin-686041 on or before the last date mentioned.
2. Online submission of Application may be made by accessing the website www.sme.edu.in or www.cpas.ac.in
3. Copy of the printout of the Application form must be retained for future reference.

4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicant should ensure the following before sending the printout of the application form:
 - i. All supporting documents submitted should be properly filled in and signed by the competent authority and affixed office seal at specified place.
 - ii. Copies of all certificates enclosed should be self attested by the candidate.
 - iii. The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.
 - iv. The applicant should select the course/courses which he/she desires to study while applying online.
 - v. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody for all future online activities such as payment of fees, etc.
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.
7. Candidates should send only one application for admission to M.Lib.I.Sc.course.
8. **Application fee:** The applicant has to remit **Rs. 750/-** as application Fee by online payment through the payment gateway. (For SC/ST candidates **Rs. 375/-**).
9. **Mode of payment:** All fee payment should be through **State Bank of India**, through the link provided in the website. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction. The receipt should be attached with the application form.

SELECTION

1. Based on the qualifying examination, 50% seats through M G University CAP and 50% seats through CPAS merit.
2. All admissions shall be based on **merit ie.** solely based on the marks of the qualifying examination.
3. Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.
4. Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
5. Reservation, concession based on income and community will be allowed according to the rules of the Government.

6. For 50% seats other than Government merit seats, the applicants will be ranked according to the merit list prepared by CPAS and will be called for interview.
7. Admission list shall be published at the Main Office of Institute of Library and Information Science.
8. The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and counselling memo, and for other information. The schedule shall be published in the site. Candidate should appear for the admission counselling at their own expense.
9. **If the candidate fails to appear for the admission counselling or to remit the fee in time he/she will lose the chance.**
10. All admissions will be provisional until the CPAS finalize it.
11. No rounding off of the percentage of marks to the nearest whole number is permitted.
12. The CPAS will not be responsible for delay in online communication regarding admission counselling.
13. Incomplete applications will be rejected.

RESERVATION QUOTA

1. Reservation of seats and relaxation of marks for all courses will be granted based on the Govt. /CPAS rules. The existing percentage of reservation is Ezhava/Thiyya-9%, Muslim-8%, Latin Catholic/ Anglo-Indian-3%, Other Backward Christian including SIUC and converts to Christianity from SC-1%, Other Backward Hindus-3%, SC-8%, ST-2%, the ward of Ex-service men-2%, Handicapped-3%. Viswakarma and related communities (VK) 2%, Dheevara and related communities (DE) 2%, Kusavan and related communities (KS) 1% and Kudumbi 1%. EWS 10%. Reservation to NCC/NSS candidates will be done according to Govt. rules
2. Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer.

SCHEDULE OF FEE REMITTANCE

Fee for the first semester/half year of all the courses are to be remitted at the time of admission. For all subsequent semesters/half years, fee should be remitted without fine within the tenth working day of the month of January for the II, IV semesters/half years and the tenth working day of June for the III semester/half year; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but

submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cut off date mentioned by CPAS.

Fee once remitted shall not be refunded under any circumstances. However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.

Dates to remember:

i) **Last date to apply online and receive the printouts of course under ILIS**

Sl.No	Courses	Apply Online	Receive print out at the college
1	M.Lib.I.Sc.	AS PER MGU CAP	

Sd/-

Place: Gandhinagar

DIRECTOR

Date: 01.06.2023



CENTER FOR PROFESSIONAL AND ADVANCED STUDIES
SCHOOL OF APPLIED LIFE SCIENCES (SALS)
ADMISSION PROSPECTUS 2023-24

**Details of the course conducted by
School of Applied Life Sciences, Pathanamthitta-689645**

PG Course –Affiliated to Mahatma Gandhi University,Kottayam					
Name of course	No. of seats	Duration	Eligibility for Admission	Semester fee	Mode of selection
M.Sc.(Fishery Biology and Aquaculture)	25	2 Years (4Semesters)	Degree in Zoology or Botany /Biotechnologywith Zoology as subsidiary subject/B.F.Sc./B.Sc. Aquaculture/B.Sc.Industrial Fisheries or any other equivalent degree with 50% marks in the optional subjects.SC/ST candidates are allowed 5% ,and OBC candidates 3% relaxation in marks.	Rs.22,500/-	Based on the marks of UG qualifying examination

The Fee Structure:

**Tuition fee,Exam. and Special Fees for M.Sc. (Fishery Biology and Aquaculture)
conducted under M.G.University.**

Sl.No.	Particulars	Fees in Rupees	
		Ist Year	IInd Year
1	University Union Fee	120/-	---
2	Sports Affiliation Fee	620/-	---
3	Medical Inspection Fee	100/-	---
4	Student Affiliation Fee	1000/-	1000/-
5	Institution Development Fee	1000/-	---
6	Amenities Fund	1575/-	--
7	College UnionFund	400/-	--
8	Student Safety Insurance Premium	30/-	--
9	Identity Card	150/-	--
10	Caution Deposit (Refundable)	1000/-	--
Total Special fees		5995/-	--
Tuition fee*		45,000/-	45,000/-
Exam.fees		2050/-	2050/-
Grand Total		53,0455/-	48,050/-

*Pre-revised rate of fees. May be revised as per the decision of the Government/CPAS rules.

Fee Structure for SC/ST/OEC students:

Sl. No.	Particulars	I Year	II Year
1	Tuition fee and exam.fee	Nil	Nil
2	Caution deposit (Refundable)	1000/-	Nil
Total		1000/-	Nil

Fee once remitted shall not be refunded under any circumstances. However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission.

Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force.

Fee will be subject to change based on the changes made by the CPAS/Govt.

Examination fee shall be remitted by each student to the university at the time of respective examinations. SC/ST/OEC students are exempted from examination fee as per Govt norms.

How to remit the fees:

All fee payment should be through State Bank Collect link provided in the web site. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the onlinetransaction.

Schedule of Remittance: Fees for the I semester of the course are to be remitted at the time of admission. For all subsequent semesters, fee should be remitted without fine within the Fifth working day of the II, III and IV semesters; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-.

This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cutoff date mentioned by CPAS.

Reservation Quota

1. Only the candidates of Kerala origin are eligible for claiming seats under reservation.

2. In the case of socially and educationally backward class candidates, the annual family income limit shall be the latest one prescribed by the Government. (i.e. annual income of all members in the family from all sources taken together). They should produce a community and Non-creamy layer certificate issued by the Revenue Officer not below the rank of Village Officer/Tahasildar. In the case of Latin Catholic/Anglo Indians their certificate should specifically exclude the other community.

3. Candidates claiming reservation under Scheduled Caste/Scheduled Tribe should obtain Caste/Community Certificate from the Tahasildar concerned.

4. Candidates seeking admission against the seats reserved for SC/ST quota should submit the certificate from the Principal of the College last attended showing whether they had availed fee concession during the academic year. Students from other states should get the fee concession from their respective states. SC/ST candidates are exempted from paying fees other than caution deposit and amenities fund provided they have not availed of such concession for any UG/PG course earlier.

5. The seats unavailed by Scheduled Caste candidates will go to Scheduled Tribe candidates and vice versa. The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to Merit Quota.

6. Other Eligible Candidates (OEC) have no separate quota. They will be considered only against the seats unavailed by SC/ST candidates. They should furnish community and income certificate obtained from the Village Officer concerned. For such seats, the annual family income limit shall be the latest one prescribed by the Government.

7. Children of inter-caste married couple claiming communal reservation SC/ST quota should produce community certificate from the Village Officer/Tahasildar. Seats falling vacant under SC/ST quota are mutually transferable.

8.Reservation of seats and relaxation of marks for all courses will be granted based on the Govt./CPAS rules. The existing percentage of reservation is Ezhava/Thiyya-9%,Muslim-8%, Latin Catholic /Anglo-Indian-3%, Other Backward ChristianincludingSIUC and converts to Christianity from SC-1%,Other Backward Hindus-3%,SC-8%,ST-2%,the ward of Ex-servicemen-2%, Handicapped-3%. Viswakarma and related communities (VK) 2%, Dheevara and relatedcommunities(DE) 2%, Kusavanand related communities (KS)1% and Kudumbi 1%.Reservation to NCC/NSS candidates will be done according to Govt.rules

9. Those who seek admission to the seats that fall under the reserved category shall produce the relevant certificates from the competent authority. In order to prove concession based on caste and financial status, the certificates should be from a Revenue Officer not below the rank of a Tahasildar or Village Officer.

10.In the case of SC/ST/OEC students who are admitted under the merit quota the reimbursement of tuition fee will be subject to the decision of theGovernment.

How to Apply:

1. Candidates applying for admission to the PG course under School of Applied Life Sciences should apply online and send a printout to the Deputy Director, School of Applied Life Sciences, Chuttippara, Pathanamthitta – 689645 on or before the last date.
2. Online submission of Application may be made by accessing the website – www.cpas.ac.in or www.sme.edu.in .
3. Copy of the printout of the Application form must be retained for future reference.
4. Applicant should ensure the following before sending the printout of the application form:
 - i. All certificates furnished are properly filled in and signed by the competent authority and affixed office seal at specified place.
 - ii. The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self attested.
 - iii. The applicant should select the course/courses which he/she desires to study while applying online.
 - iv. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody till the end of allotment process.
5. An admission memo will be sent by post from this office in the case of selected candidates. No memo will be sent in the case of defective applications. The defects, if any, which will be displayed on the website while downloading the admit card should be rectified within the specified period.

Eligibility:

1. Those who possess the approved minimum qualification can apply.**Only the courses or their equivalents approved by the M G University shall be reckoned as minimumqualification.**
2. Those who are awaiting the results of the qualifying examination can also apply. They shall produce the mark list on or before the dates stipulated in the schedule of admissions.
3. There is no age limit foradmission
4. Candidates belonging to SEBC whose total annual family income does not exceed the prescribed limit approved by the Govt. will have a relaxation of 3% marks in the qualifying exam. 5%relaxation for OEC candidates. Eligible relaxation in marks for SC/STcandidates
5. Those who have qualified from Universities other than M. G University/Board of Examinations

in Kerala should produce eligibility/recognition certificate from MG University and Migration Certificate/NOC from the parent University/Board at the time of admission.

Selection:

1. All admissions shall be based on **merit** solely based on the marks of the qualifying examination.
2. Only the courses or their equivalents approved by Mahatma Gandhi University shall be reckoned as eligible qualification.
3. Percentage of marks given is the minimum marks required for Part III Optional Subjects, if not otherwise mentioned.
4. Reservation, concession based on income and community will be allowed according to the rules of the Government.
5. Admission list shall be published at the Office of School of Applied Life Sciences.
6. The candidates shall log on to the website using the user name and password registered at the time of applying to the courses to view their rank, to download application form and for other information.
7. If the candidate fails to appear for the admission or to remit the fee in time he/she will lose the chance.
8. All admissions will be provisional until the CPAS finalize it.
9. No rounding off of the percentage of marks to the nearest whole number is permitted.
10. The CPAS will not be responsible for delay in communication or late receipt of the memo sent by the institution.
11. Incomplete applications will be rejected.

The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

Application fee: The applicant has to remit **Rs. 750/-** as application Fee by online payment (for SC/ST candidates **Rs. 375/-**).

Mode of payment: The application fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction. The receipt should be attached with the application form.

Last date to apply online and receive the printouts of course under SALS

Course	Apply Online	Receive print out at the college
M.Sc.(FBA)	As Per MGU CAP	

Place: Gandhinagar
Date: 01.06.2023

Sd/-
DIRECTOR



CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES
(Established by Government of Kerala)

COLLEGE OF ARTS AND COMMERCE (CAC)

(Affiliated to Mahatma Gandhi University)

Chuttippara
Pathanamthitta – 689645

TEL: 0468-2225777 | 9400863277
E-MAIL: cacpta@cpas.ac.in, mguiaacpta@gmail.com
Web Site : <http://cacpta.cpas.ac.in/>

ADMISSION PROSPECTUS 2023-24

COLLEGE OF ARTS AND COMMERCE
PATHANAMTHITTA
(Affiliated to Mahatma Gandhi University)
MANAGED BY CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES
(Established by Government of Kerala)

ADMISSION PROSPECTUS 2023-24

Prospectus for admission to the Self Financing courses conducted by CAC under Centre for Professional and Advanced Studies for the Academic Year 2023-24.

DETAILS OF SELF-FINANCING COURSES

Sl No.	Courses	No. of Seats	Merit (CAP)	CPAS Merit	No. of Semesters	Semester Fees
01	B.Com Model I Finance & Taxation (SF)	50 Seats	25 Seats	25 Seats	6 Semester	Rs. 11,000/- per Semester
02	B.Com Model I Computer Applications	50 seats	25 Seats	25 Seats	6 Semester	Rs. 13,000/- per Semester

ELIGIBILITY FOR B.Com

Admission to the B.Com Degree Programmes shall be open only to candidates who have passed the Plus Two or equivalent examination recognized by Mahatma Gandhi University with Book-Keeping and Accountancy and any two of the following subjects, viz., (1) Commerce (2) Commercial Correspondence and Commercial Geography (3) Economics (4) Life Insurance with Salesmanship (5) Banking with Secretarial Practice (6) Business Studies (7) Mathematics (8) Computer Science/ Computer applications (9) Informatics Practice & Management (10) Informatics Practice (11) Management (12) Accountancy as optional under Part III of the Examination.

OR

Have passed Plus Two or equivalent examination recognized by Mahatma Gandhi University with other subjects under Part III optional subjects provided they have secured 45% of the aggregate marks.

(For SC/ST applicants and ST applicants of Lakshadweep, only a pass minimum is required and for SEBC and OEC applicants 3% and 5% relaxation of marks respectively are allowed).

Those who possess the approved minimum qualification can apply. Only the courses or their equivalents approved by the M G University shall be reckoned as minimum qualification. There is no age limit for admission.

Reservation Quota

Reservation of seats and relaxation of marks will be granted based on the rules of the Government. The existing percentage of reservation is:

- a. Ezhava (EZ) -9%
- b. Muslim (MU) -8%
- c. Other Backward Hindu (BH) -3%
- d. Latin Catholic and Anglo Indian(LA) -3%
- e. Dheevera and Related communities (DV) -2%
- f. Viswakarma and related communities (VK) -2%
- g. Kusavan and related communities(KN) -1%
- h. Other Backward Christian (BX) -1%
- i. Kudumbi (KU) -1%
- j. Scheduled Castes (SC) -8%
- k. Scheduled Tribes (ST) -2%
- l. Economically Weaker Sections (EWS)-10%

1. Only the candidates of Kerala origin are eligible for claiming seats under reservation.
2. In the case of socially and educationally backward class candidates, the annual family income limit shall be the latest one prescribed by the Government. (i.e. annual income of all members in the family from all sources taken together). They should produce a community and Non-creamy layer certificate issued by the Revenue Officer not below the rank of Village Officer/Tahasildar. In the case of Latin Catholic/Anglo Indians their certificate should specifically exclude the other community.
3. Candidates claiming reservation under Scheduled Caste/Scheduled Tribe should obtain Caste/Community Certificate from the Tahasildar concerned.

4. Candidates seeking admission against the seats reserved for SC/ST quota should submit the certificate from the Principal of the College last attended showing whether they had availed fee concession during the academic year. Students from other states should get the fee concession from their respective states. SC/ST candidates are exempted from paying fees other than caution deposit and amenities fund provided they have not availed of such concession for any UG/PG course earlier.
5. The seats unavailed by Scheduled Caste candidates will go to Scheduled Tribe candidates and vice versa. The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to Merit Quota.
6. Other Eligible Candidates (OEC) have no separate quota. They will be considered only against the seats unavailed by SC/ST candidates. They should furnish community and income certificate obtained from the Village Officer concerned. For such seats, the annual family income limit shall be the latest one prescribed by the Government.
7. Children of inter-caste married couple claiming communal reservation SC/ST quota should produce community certificate from the Village Officer/Tahasildar. Seats falling vacant under SC/ST quota are mutually transferable.

HOW TO APPLY

1. For Merits seats - Candidates should register online on or before the last date stipulated in the admission schedule by accessing Mahatma Gandhi University Admission website. (cap.mgu.ac.in)
2. Candidates applying for admission through CPAS Merit seats to all courses under College of Arts and Commerce should apply online and send a printout to the Principal College of Arts and Commerce, Chuttippara, Pathanamthitta on or before the last date mentioned. For CPAS Merit seats, registration in Mahatma Gandhi University CAP site is compulsory.
3. Online submission of Application for CPAS Merit seats may be made by accessing the website - <https://cpas.ac.in/>
4. Copy of the printout of the Application form must be retained for future reference.
5. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
6. Applicant should ensure the following before sending the printout of the application form:
 - i. All certificates furnished are properly filled in and signed by the competent authority and affixed office seal at specified place.
 - i . The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.
 - ii. The applicant should select the course/courses which he/she desires to study while applying online.

iv. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody till the end of allotment process.

7. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.

8. Candidates should send only one application for admission to all courses.

Application Fee: The applicant has to remit Rs. 750/- as application Fee by online payment through the payment gateway. (for SC/ST candidates Rs. 375/-).

SELECTION

1. All admissions shall be based on Merit based on the marks of the qualifying examination.
2. All admissions will be provisional until the University finalizes it.
3. The society will not be responsible for delay in communication or late receipt of the memo sent by the institution.
4. Incomplete applications will be rejected.
5. If by any circumstance the enrolment of any course does not reach half of the sanctioned strength, that course will not be conducted during this academic year.

DETAILS OF FEES COLLECTED FOR B. COM

Description	B.Com Finance & Taxation		
	1st Year	2nd Year	3rd Year
Tuition Fee Per Year	22,000	22,000	22,000
University Regn. Fee (in cash)	1,163	0	0
Student Affiliation Fees	0	600	600
Annual Administration Fee	575	575	575
College Union Fund	400	400	400
Students Welfare Fund	0	35	35
Matriculation Fees	0	0	0
Student Safety Insurance Premium	0	25	25
Sports Affiliation Fees	100	325	325
Library Fee	500	0	0
Miscellaneous Fee	200	0	0
College Development Fee	500	0	0
Caution Deposit (Refundable)	1,000	0	0
Total Fees	26,438	23,960	23,960

Fee Structure for SC/ST students:

Description	B.Com Finance & Taxation		
	1st Year	2nd Year	3rd Year
University Regn. Fee (in cash)	50	0	0
College Union Fund	400	0	0
Caution Deposit (Refundable)	1,000	0	0
Total Fees	1,450	0	0

Description	B.Com Computer Applications		
	1 st Year	2 nd Year	3 rd Year
Tuition Fee Per Year	26,000	26,000	26,000
University Regn. Fee (in cash)	1,163	0	0
Student Affiliation Fees	0	600	600
Annual Administration Fee	575	575	575
College Union Fund	400	400	400
Students Welfare Fund	0	35	35
Matriculation Fees	0	0	0
Student Safety Insurance Premium	0	25	25
Sports Affiliation Fees	100	325	325
Library Fee	500	0	0
Miscellaneous Fee	200	0	0
College Development Fee	500	0	0
Caution Deposit (Refundable)	1,750	0	0
Total Fees	31,188	27,960	27,960

Fee Structure for SC/ST students:

Description	B.Com Computer Applications		
	1 st Year	2 nd Year	3 rd Year
University Regn. Fee (in cash)	50	0	0
College Union Fund	400	0	0
Caution Deposit (Refundable)	1,750	0	0
Total Fees	2,200	0	0

From the above mentioned, all fees (except University Regn. Fee Rs. 1,163/-) are payable through **State Bank Collect** link provided in the web site of CPAS (www.cpas.ac.in or www.sme.edu.in). The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

For SC/ST/OEC students, University Registration Fee and Caution Deposit (Refundable) are required. (The reimbursement of remaining fees will be subject to the decision of the Government).

All the above mentioned fee are subjected to change as per University/Govt. norms.

Mode of remittance of Fee due to the University at the time of admissions under CPAS MeritQuota:

The fees due to the University (General/OEC Rs. 1,163/- only, SC/ST- Rs. 50/- Only) in respect of the applicants admitted under the above quota should be remitted through the online payment gate way made available in the Online Admission Portal from colleges.

For CAP Merit Students, University Registration Fee (General/OEC Rs. 1,163/- only, SC/ST- Rs. 50/- Only) is payable by the students directly to the University online at the time of printing Confirmation Slips from University site (After publishing rank list by the University).

SCHEDULE OF REMITTANCE

SCHEDULE OF REMITTANCE: Fee for the I semester of all the courses are to be remitted at the time of admission. For all subsequent semesters, fee should be remitted without fine within the Fifth working day of the month of October for the II, IV, and VI semesters and the fifth working day of June for the III and V semesters; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cutoff date mentioned by CPAS.

GENERAL INFORMATION

1. **Fee once remitted shall not be refunded under any circumstances.** However, the amount shall be refunded to those who discontinue after getting admission, but before the closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining years of study as liquidated damages as per Rules in force. To those who get admission under Government quota, Government rules will be applicable in this regard.
2. Caution deposit shall be returned only on completion of the course. (After adjusting liabilities if any)
3. Candidates shall be transferred to a different centre of study, if the society decides to do so. The society reserves the right to cancel/modify the existing rules and to cancel any center, shift the venue of the center or amalgamate two or more centers.
4. In the case of SC/OEC students who are admitted under the University quota the reimbursement of tuition fee will be subject to the decision of the Government.

5. For 50% seats other than merit seats the students will be ranked according to the merit list prepared by CPAS/College and will be called for counselling where they can select the best available course and request for better options.
6. Candidates are required to go through the current prospectus of Mahatma Gandhi University carefully and acquaint themselves with all the relevant information relating to the admission process. They are also requested to visit the official website of CAP www.cap.mgu.ac.in for notification and announcements. This prospectus is subject to modification/addition/deletion as may be deemed necessary by the CPAS/University/Govt.
7. Candidates claiming various reservations/bonus marks should produce relevant certificates during the verification process.

The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

Last date to apply online and receive the printouts of courses under CAC (CPAS Merit Seats)

Courses	Apply Online	Receive print out at the college
UG courses		

In the case of allotment through CAP dates as per University norms.

Kindly text your feedbacks and queries to cacpta@cpas.ac.in or call us in 9400863277.

College of Arts and Commerce

(Formerly M G University Institute of Arts & Commerce) Chuttippara

Pathanamthitta - 689645

TEL: 0468-2225777 | 9400863277 | 8606758245

E-MAIL: cacpta@cpas.ac.in,
mguiaacpta@gmail.com WEB SITE:
<http://cacpta.cpas.ac.in/>

Place: Pathanamthita

Date: 01.06.2023

DIRECTOR



Centre for Professional and Advanced Studies

**University College of Engineering
Muttom, Thodupuzha**

Idukki-685587

Prospectus 2023-24

Website: www.ucet.ac.in

Email: principal@ucet.ac.in,
ucetdp@cpas.ac.in

Phone Office: 04862256222

Principal: 04862256534

University College of Engineering (UCE), located near Thodupuzha, is a premier institute of Engineering and Technology which is being run and managed by the *Centre for Professional and Advanced Studies (CPAS)*, Kottayam, Kerala. This institute started functioning in 1996 at Thodupuzha and was later moved to its own campus at Muttom in May 2002. The programmes conducted by the college have been approved by the All India Council for Technical Education (AICTE), New Delhi. The courses have been affiliated to *APJ Abdul Kalam Technological University* since 2018 admission. All the previous batches were affiliated to Mahatma Gandhi University.

Vision, mission and objectives of the institution

Mission: Quality education and research improves the quality of life.

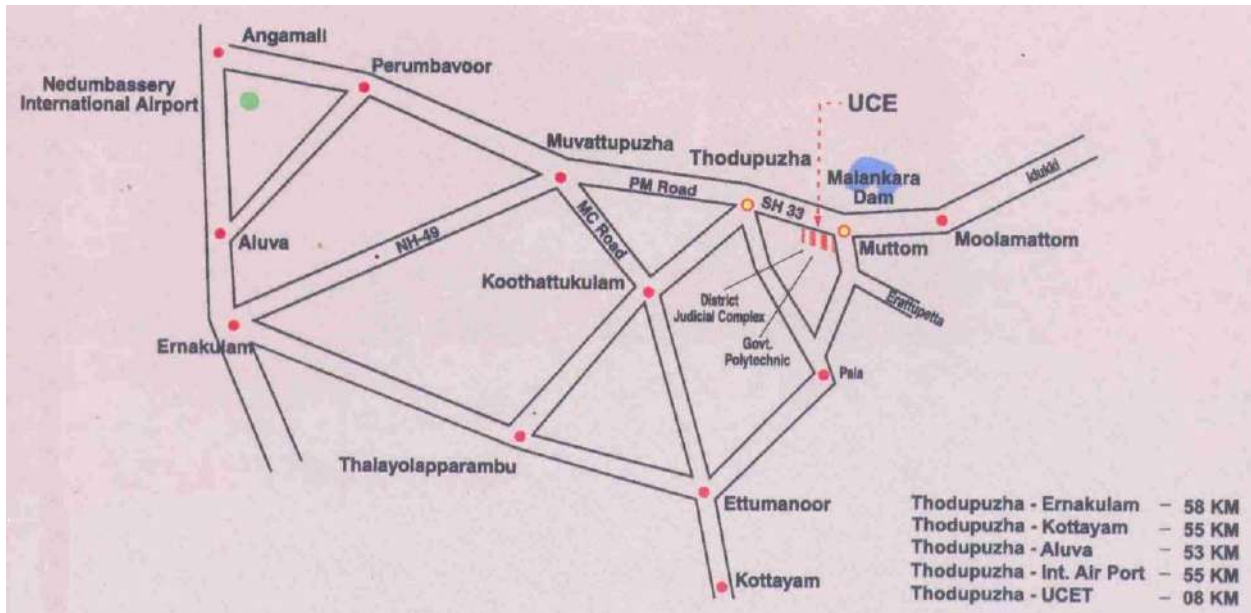
Vision: Ensuring an environment friendly and technologically advanced society through the pursuit of engineering education and research. Also support students in career placements by giving them appropriate training.

Objectives:

- To be a centre of excellence in engineering education.
- Foster effective capabilities to develop high quality technical and scientific manpower.
- Instill communicative and character skills to excel in leadership roles.
- Support students in career placements by giving them appropriate training.

UCE Campus Location

The college campus is located at a picturesque place spread over 25 acres of land at Muttom, 8km from Thodupuzha, by the side of State Highway No 33. Then near the attraction is the ***Malankara Dam*** which is constructed across the waters from the tailrace of Moolamattom Power House. The main entrance to the dam is very close to the main gate of the college ; just 20 Meter away across the road.



MalankaraDam

B.Tech.ProgrammesConductedbyUCE

	Sanctioned seats (1 st year)	LateralEnt ryseats (2 nd year)
1.Computer Science &Engg.	60	6 + *
2.Electrical&ElectronicsEngg.	60	6 + *
3.Electronics&Communication Engg.	60	6 + *
4.Polymer Engineering	60	6 + *
5.ComputerScience&Engg. (Cyber Security)	60	6 + *
6.Artificial IntelligenceandDataScience#	60	

** Lapsedseatsin1styear*

#AwaitingaffiliationfromKTU

ComputerScience&Engineering

The branch is designed to keep students at pace with the practical field. It is our objective thatstudentshouldbeable topursueadvancedstudiesinComputerScienceonacompetitiveuniversal basis. The focus is on holistic learning and empowering students to make significantcontributions at all levels through theory classes, laboratory sessions, seminar presentations andproject work. The system of electivesgiving choices for students to develop expertise in theirarea of interest. The course is intended to cater to the ever changing demands of softwareindustry.

Electrical&ElectronicsEngineering

This branch was introduced in 2002. In a short period, the department has turned out to be anenviable asset of the college with its dedicated and supportive faculty, good laboratory facilities,hardworking and energetic students. The department aims to equip the students with advancedknowledge in the field of Electrical and Electronics Engineering as well as professional skillsnecessaryto facethechallenges of thefuture.

Electronics&CommunicationEngineering

While fulfilling the requirements of the syllabus prescribed by the University, the programmegoes much further and offers students the opportunity to work on diverse hardware and softwareplatforms. The curriculumisdesigned so as to give adequate emphasis on the Analog andDigital processing of information. The core programme is supplemented and further reinforcedbyawell-chosen set ofelectivecourses.

PolymerEngineering

This branch is unique in the field of Polymer science and technology education in the country.The B.Tech. Polymer Engineering course was started to meet the requirements of rubber andplastic industries. Polymer Engineering is a field that is growing every moment and has greaterscope in future. The students are professionally trained in various industries in and out of thestate, thereby nourishing themselves with the skill and expertise. Most of the alumni are in keypositionsin various industries as wellas in Government undertakings.

ComputerScience&Engineering(CyberSecurity)

This is a unique programme, which imparts knowledge about processes and practices designedto protect networks, computers, programs and data from attack, damage or unauthorized access.The programme addresses the underlying need for cyber experts as the country is headingtowards an internet explosion mostly fueled by e-commerce, e-banking, e-

governance and social media. This course seeks in-depth specialization in the fields of cyber security, cyber threat intelligence and digital forensics. One can gain advanced and in-depth knowledge of penetration testing, cyber forensics, and malware analysis and software vulnerability.

Artificial Intelligence and Data Science

Artificial Intelligence and Data Science is the science and engineering of making intelligent machines, especially intelligent computer programs. It is concerned with getting computers to do tasks that would normally require human intelligence. AI systems are basically software systems (or controllers for robots) that use techniques such as machine learning and deep learning to solve problems in particular domains without hard coding all possibilities in software. Due to this, AI started showing promising solutions for industry and businesses as well as our daily lives.

First Year Admission - Govt. Seat

The Commissioner for Entrance Examinations (CEE), Govt of Kerala admit students in the Govt seats (95%). Vacant seats (if any) after CEE admission will be filled by *Spot Admission* as per directions of the Govt. The *eligibility* for admission is briefed below. For details visit the prospectus of KEAM 2022.

- Rank secured in KEAM Entrance exam
- Pass the Higher Secondary (or equivalent) Exam, with at least 45% (40% in the case of candidates belonging to SC/ST/SEBC/PD) marks in Physics, Mathematics and Chemistry put together.
- If the candidate has not studied Chemistry, the marks obtained in Computer Science shall be considered. If the candidate has not studied Chemistry and Computer Science, the marks obtained in Biotechnology shall be considered. If the candidate has not studied Chemistry, Computer Science and Biotechnology, the marks obtained in Biology shall be considered.

First Year Admission - NRI Seat

In each branch, three seats are reserved for students sponsored by Non-resident Indians (NRI). Also, vacant seats (if any) remaining after CEE admission will be filled from NRI students as per directions of the Govt. The *eligibility* is given below.

- Candidates who have passed higher secondary (or equivalent) exam with 45% marks in Physics, Mathematics and Chemistry put together.
- Entrance Rank is not required.

Other Information about NRI seats

1. The admission will be based on a rank list prepared on the basis of marks of qualifying exam. No rounding off of the percentage marks to the nearest whole number is permitted.
2. Candidates seeking admission in NRI quota shall visit www.cpas.ac.in to apply online before the deadline.
3. Candidates applying for NRI quota shall remit an application fee of Rs 750/-.
4. The applicants shall submit the following documents at the time of admission. Sponsorship certificate, Employment certificate, certificate regarding relationship with the applicant, copies of valid passport and valid visa of the sponsor, etc.
5. No request for change from NRI quota to general category will be considered in future.
6. If the candidate fails to appear for the admission counseling or remit the fee in time, he/she will lose the chance.
7. The unfilled seats in NRI quota will be converted into general category.

Lateral Entry (Second Year) Admission

The admission will be conducted based on the rank list prepared by the Entrance Officer, Govt of Kerala. The vacant seats (if any) after Govt. admission will be filled by spot admission.

Candidates who have passed the following examinations with at least 45% marks (40% in the case of candidates belonging to SC/ST/SEBC) are eligible for writing the entrance examination. The final year students satisfying the above criteria are also eligible to write the entrance

exams subject to the condition that they will produce the Qualifying Certificate at the time of admission.

- Diploma in Engineering/Technology
- D.Voc. (Vocational Diploma)
- 10+2 examination with Mathematics as a subject and passed B.Sc. degree

More details are given in the prospectus of B.Tech. Lateral Entry course, published by the Govt. of Kerala.

Tuition Fee Waiver (TFW) Scheme

Up to 5% of the sanctioned intake per course shall be available for the TFW scheme as per the direction of AICTE. These seats are supernumerary in nature. In the case of first year admission, these seats are filled by the Commissioner for Entrance Examinations, based on merit of students and annual income of parents (up to Rs 8.00 lakhs). The selected students need not pay the tuition fees. But they shall pay all other fees. Candidates admitted under TFW scheme will not be allowed to change college/course.

Fees of General Category / NRI Students

		Rs	Remarks
KTU Fee	Student Administration fee	1050	Onetime fee
	Affiliation fee	750	Onetime
	Arts and Sports fee	530	Per year
College Fee	Admission fee	500	Onetime
	Caution Deposit (Refundable, after adjusting liabilities)	5000	Onetime
	Special fee*	1500	Per year
	Tuition fee- General seat	35000	Per year
	Tuition fee- NRI seat	50000	Per year

***Special Fees**

Item	Fee
Lab fee	300
Library fee	150
Stationery fee	75
Game fee	170
Terminal exam fee	75
College union fee	100
Magazine fee	100
Student amenities	50
Department association fee	100
Career guidance & placement	250
Student insurance	80
Medical fee	50
Total	1500

CPASScholarshipscheme

Two seats in each B.Tech. branch of this college are reserved for admitting meritorious students (below 10000 rank in KEAM rank list) with the same tuition fee charged by the Government Engineering Colleges in Kerala.

General Information

1. SC/ST/OEC students get E-Grantz scholarship as per Govt. norms.
2. SC/ST/OEC students are exempted from examination fee as per Govt. norms.
3. GENERAL/SEBC students get scholarships through E-Grantz based on annual income.
4. Children of *Fisherman* get full scholarships through E-Grantz, Govt of Kerala, so as to cover the entire fees (excluding caution deposit and PTA contribution).
5. Caution deposit shall be returned only on the completion of the course, after adjusting liabilities, if any.
6. **How to remit the fees:** All fee payment should be through State Bank Collect link provided on the CPAS website. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.
7. **Schedule of remittance:** Fee for the first semester/half year is to be remitted at the time of admission. For all subsequent semesters/half years, fee should be remitted without fine within the Fifth working day of May/June for the II, IV, VI, and VIII semesters/half years and the Fifth working day of December/January for the III, V, and VII semesters/half years; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cut-off date mentioned by CPAS.
8. The examination fee shall be remitted by each student to the university at the time of respective exams.

Placements and Training at UCE

The Placement and Training Cell of UCE is headed by a senior faculty member. The cell concentrates on the following: Conducting Aptitude Tests-Numerical, Logical Reasoning, Verbal Ability etc. ,Conducts Technical Aptitude Tests, Group Discussion Training, Preparation for GATE and CAT, Mock-tests by reputed firms, Personality Development Programmes, Communication Skill Development, Interview Training, co-ordinates various Campus Placement Pool Drives by Multi National Companies in addition to Pre Placement Training activities. The cell also facilitates associations with industries /Industrial Training which helps in bridging Industry-Academia Gap.

Warning against Ragging

As per Supreme court/AICTE/UGC directions, if a student is found guilty in a ragging complaint, it will be viewed seriously and stringent disciplinary action will be taken, including expulsion from the college.

Place : Muttom

Sd/-

Date : 01.06.2023

Director



**CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES, KOTTAYAM
COLLEGES OF TEACHER EDUCATION. (Cs.T.E.)
PROSPECTUS FOR ADMISSION TO B.Ed. DEGREE
PROGRAMME 2023-2024**

info@cpas.ac.in

www.cpas.ac.in

CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES, KOTTAYAM

(Established by the Government of Kerala)

Colleges of Teacher Education

(Affiliated to Mahatma Gandhi University)

PROSPECTUS

FOR ADMISSION TO B.Ed. DEGREE PROGRAMME 2023-2024

1. INTRODUCTION

Prospectus for admission to the B.Ed. Degree Programme in Colleges of Teacher Education (CsTE) Under C.P.A.S for the academic year 2023-2024 is published herewith. It contains general information and rules relating to the admission to the B.Ed. Degree Programme 2023 -2024 in C.P.A.S-Colleges of Teacher Education (CsTE) affiliated to the Mahatma Gandhi University, Kottayam.

2. PROGRAMMES, INSTITUTIONS AND SEATS

Details of the Programme and duration

This is a programme leading to the Bachelor's Degree in Education. The programme extends for a period of two years comprising four semesters. The course of study shall be by regular attendance for the requisite number of lectures and practical training as per Mahatma Gandhi University Regulations for the B.Ed. programme.

Institutions and Subjects for the B.Ed. Programme

Centre for Professional and Advanced Studies has 12 Colleges of Teacher Education (Cs.T.E.). The list of Colleges of Teacher Education (CsTE) to which admissions are to be made, the subjects offered in each institution and the total number of seats are given below:

Table 1-Details of B.Ed. courses conducted by C.P.A.S Colleges of Teacher Education

Colleges with Postal Address, Telephone Number and Subjects Offered	No. of Seats
1. College of Teacher Education, Elanthoor Vocational Higher Secondary School Campus, Elanthoor, Pathanamthitta., PIN 689 643, Tel.No.0468-2362392, Mob: 9747904651 Subjects Offered: Hindi, Mathematics, Natural Science, Physical Science, Social Science	50
2. College of Teacher Education, Erattupetta. Govt. Higher Secondary School Campus ,Thekkelappara, Erattupetta, Kottayam Dist., PIN 686 121 –Tel.No.0482-2275781, Mob: 9446121341 Subjects Offered: Commerce, Malayalam, Physical Science, Social Science, Natural Science	50
3. College of Teacher Education, Kanjirappally. Govt. High School Campus, Petta, Kanjirappally, Kottayam Dist., PIN-686 507 Tel.No.04828-202952, Mob: 9496555501 Subjects Offered: English, Mathematics, Natural Science, Physical Science, Social Science	50

4. College of Teacher Education, Kudamaloor. Govt. High School Campus, Kudamaloor, Kottayam Dist-686 017 TelNo. 0481-2391264,Mob:9497792417 Subjects Offered: Malayalam, Mathematics, Natural Science, Physical Science, Social Science	50
5. College of Teacher Education, Kumily. Amaravathy.P.O, Kumily –685 509Tel.No.04869- 222839, Mob: 8281632126 8281632126 Subjects Offered: Malayalam, Mathematics, Natural Science, Physical Science, Social Science	50
6. College of Teacher Education, Muvattupuzha. Govt. Model High School Campus,Muvattupuzha, Ernakulam Dist.-686 661Tel.No.0485-2833850, 2960850, Mob: 9446360667 Subjects offered: English, Natural Science, Physical Science, Social Science, Hindi	50
7. College of Teacher Education, Nedumkandam. Panchayath U.P. School Campus, Nedumkandam, Idukki Dist.- 685 553,Tel No. 04868-232616, Mob: 9061189898 Subjects offered: English, Mathematics, Natural Science, Physical Science, Malayalam, SocialScience * , Commerce*	50
8. College of Teacher Education, Paippad Govt. High School Campus, Paippad, Changanachery, Kottayam Dist-686 537,Tel.No.0481-2441217, Mob: 7012243527 Subjects Offered: Hindi, Mathematics, Natural Science, Physical Science, Social Science	50
9. College of Teacher Education, Thodupuzha. Govt. Boys High School Campus, Thodupuzha, Idukki Dist., PIN 685585, Tel.No.0486-2227204, Mob: 944621471124470 Subjects Offered: Malayalam, Mathematics, Physical Science, Natural Science, Social Science	50
10. College of Teacher Education, Thottakkad, Champakara P O, Kottayam Dist-686540, Tel.No.0481-2486457, Mob: 9947150100 Subjects Offered: English, Malayalam, Natural Science, Physical Science, Social Science	50
11. College of Teacher Education, Tripunithura. Near Govt. Boys High School Campus, Vaikom Road, Trippunithura, Ernakulam Dist-682 301,Tel.No.0484 – 2784656, Mob: 9446288278 Subjects offered: Malayalam, Mathematics, Physical Science, Sanskrit, and Social Science	50

12. College of Teacher Education, Vaikom Govt. Girls High School Campus, Vaikom, Kottayam Dist., PIN 686 141, Tel.No.04829-231917, Mob: 9605589568 Subjects Offered: Malayalam, Commerce, Physical Science, Natural Science, Social Science	50
--	-----------

*subject to the approval of affiliating University

3. CATEGORIZATION OF SEATS AND RESERVATION

Seats available in C.P.A.S Colleges of Teacher Education (CsTE) are Merit Seats only. Fifty percentage of the total seats shall be filled by the C.P.A.S, provided they satisfy the eligibility conditions prescribed by the M.G. University and CPAS. The remaining 50% of the seats under Merit quota will be filled up through M.G.U.C.A.P. allotment. Both type of allotments is on the basis of merit and by following the reservation policy of State Government, as detailed below. Reservation of seats and relaxation of marks will be granted based on the rules of the Government. The existing percentage of reservation is:

Sl.No.	Category	Percentage	
(A)	State Merit (SM)	50%	
(B)	Socially and Educationally Backward Classes (SEBC)	30%	
a.	Ezhava (EZ)	9	
b.	Muslim (MU)	8	
c.	Other Backward Hindu (OBH)	3	
d.	Latin Catholic and Anglo Indian(LA)	3	
e.	Dheevera and Related communities (DV)	2	
f.	Viswakarma and related communities (VK)	2	
g.	Kusavan and related communities(KN)	1	
h.	Other Backward Christian (BX)	1	
i.	Kudumbi (KU)	1	
(C)	Scheduled Castes and Scheduled Tribes	10%	
a.	Scheduled Castes (SC)	8	
b.	Scheduled Tribes (ST)	2	
(D)	Economically Weaker Sections (EWS)in General Category	10%	

The seats under the **State Merit (SM)** will be filled purely on merit basis irrespective of the category / Community to which the candidates belong.

4. CLAIMS FOR MANDATORY RESERVATION AND CERTIFICATES TO BE PRODUCED

- (i) Claims for Mandatory Reservations must be made by a candidate at the time of submission of application, with supporting documents as required.
- (ii) The claims for **mandatory** reservation once made in the Application form cannot be altered by the candidate under any circumstances.

4.1.1 Claim for Communal reservation under 'Socially and Educationally Backward Classes' (SEBC): Reservation of seats to the Socially and Educationally backward Classes will be in accordance with the provisions contained in G.O.(P)208/66/Edn. dated 2.5.1966, as amended from time to time. The names of the castes and communities under SEBC are given in Annexure IV.

- (a) Candidates belonging to socially and Educationally Backward Classes as per G.O. (P) 02/2019/BCDD dated 08.03.2019, who belong to the non-creamy layer are eligible for reservation under this category. The non-creamy layer certificate should have been issued not earlier than 12 months prior to the submission of application. Only the claims of the candidates of those communities that are included in the list of communities appended in the Prospectus will be considered.
- (b) Candidates belonging to Ezhava, Muslim, Other backward Hindus, Latin Catholic other than Anglo Indians and Other backward Christian communities, claiming reservation under SEBC Quota should invariably produce both '**Community**' and '**Income Certificates**' or **non-creamy layer certificate** obtained from the Village Officer concerned. The digital copy of the above certificates should be uploaded during submission of online application. Candidates who belong to the non-creamy layer are eligible for reservation. The seats unavailed by SEBC category candidates will be allotted under open quota.

4.1.2. Claim for Reservation under Kerala Scheduled Castes/Kerala Scheduled Tribes Quota

- (a) Candidates claiming reservation under Kerala Scheduled Castes/ Kerala Scheduled Tribes Quota should obtain caste/community certificate from the revenue authorities concerned. The names of castes and communities are given in Annexure I&II. The candidates who are reconverted to Hinduism from Christianity of Scheduled caste origin should produce community certificate from Village Officer along with a copy of the gazette notification.
- (b) **Claim of OEC candidates against the un-availed seats of SC/ST candidates:** Other Eligible Community (OEC candidates) who claim allotment to the un-availed seats, if any, under SC/ST quota should furnish community and income certificates or non-creamy layer certificate obtained from the revenue authorities concerned. The names of castes and communities are given in Annexure III. Those OEC candidates whose annual family income is **upto Rs. 8 lakhs** alone are eligible for such seats.

OTHER GENERAL RULES FOR MANDATORY RESERVATION:

The seats unavailed by the SC candidates will be diverted to ST candidates and vice versa.

The unavailed seats reserved for SC/ST shall be re-notified through print media. If such

Seats are remaining vacant even after re- notification, these shall be filled as detailed below:-

- (i) The unfilled vacancies shall be filled from candidates belonging to OEC, and in their absence candidates belonging to SEBC. The seats that further remain unfilled shall go to open quota.
- (ii) The unfilled vacancies shall be filled from the rank list of applicants belonging to the same backward/minority communities. If seats still remain vacant, the same will be filled as per clause
- (iii) 4.2.1 (i) .The College authorities should report such vacancies to the University within the stipulated time.

4.3Reservation for Persons with Disabilities (PD): 5% seats of the sanctioned strength shall be reserved in all affiliated institutions exclusively for candidates with benchmark disability (as per clause 32 (l) of chapter VI, The Rights of Persons with Disabilities Act, 2016). If candidates are not available in a particular category, the seats shall not be filled from any other categories.

‘Person with disability’ means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. Candidates seeking admission under Differently Abled category should submit the “Certificate of disability”, issued not earlier than 5 years prior to the submission of application, by the District Medical Board or bodies of higher status, certifying the degree or percentage of disability. The Permanent Disability Card issued by the State Government is also considered. The permanent disability card has a lifelong validity when issued to a disabled person - above the age of 18 years. For disabled children below 18 years of age, the card is required to be updated once in every five years. Based on the details furnished in the online application, candidates will be provisionally included under the “Differently Abled” category. Candidates seeking admission under PD category should upload with their application form, an attested copy of the ‘Certificate of disability’ issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability.

Only Blind and Orthopedically handicapped candidates are eligible to apply to the PD Quota. The selection of candidates under this category will be based on the rank in the inter-se-merit list and not on the basis of the degree of disability.

4.4. NRI quota- Five (5) seats in each C.T.E. are reserved for students sponsored by Non-Resident Indians (NRIs) and the admission will be on the basis of a separate rank list. Those who seek admission to NRI quota should remit additional fee of Rs. 2000/- towards application fee. NRI candidate should be prepared to pay fees in US dollars or equivalent sum in Indian currency. Foreign nationals will also be considered under NRI category.

Along with the filled in application form, NRI candidate and parent/guardian (sponsor) should submit a joint declaration on stamp paper worth Rs. 200/- stating that they may be considered under the NRI quota only and they are willing to pay the NRI fees either in US dollars or equivalent currency, throughout the course of study and also that no request for change from NRI quota to general category, shall be made in future. NRI candidate should submit sponsorship certificate, copy of passport and Employment. Certificate attested by the consulate/Embassy, and certificate to prove relationship with the student at the time of admission. No request for transfer from NRI quota to general category will be entertained by the CPAS.

5. ELIGIBILITY FOR ADMISSION

Age Limit: There is no age limit for applying to various B Ed programmes.

Academic eligibility should be satisfied as on the last date for submission of academic data.

No candidate shall be admitted to the B Ed Degree programme unless he/she possesses qualification and minimum requirement thereof.

If an applicant for admission is found to have indulged in ragging in the past or if it is noticed later, admissions shall be denied or he/she shall be expelled from the educational institution.

5.1.3.(i) Candidates should have passed the corresponding Degree Examination under the 10 + 2 + 3 pattern with one core/main subject and two complementary/subsidiary subjects from any of the Universities in Kerala or of any other University recognized by Mahatma Gandhi University as equivalent thereto for admission, subject to the stipulation regarding marks.

OR

(ii) Candidates who have passed Degree examination with Double/Triple main are eligible for admission to B Ed in any of the subjects they have studied as their Core/main. However, they have to submit copy of the Equivalency/Eligibility Certificate from Mahatma Gandhi University, stating that, their Qualifying Examination is recognized for seeking admission to the relevant B Ed Degree Course(s) as applicable, at the time of admission. This provision is not applicable in the case of those applicants who have passed their qualifying examination from MG University.

(iii) Candidates who have undergone five year Integrated Programme in Science/Arts are also eligible for admission for B.Ed. They have to submit programme wise eligibility / equivalency certificate from Mahatma Gandhi University stating that, their Qualifying Examination is recognized for seeking admission to the relevant B Ed Degree Course(s) as applicable, at the time of admission.

(iv) B.A./B.Sc. (Hon) Degree course in the subjects concerned are eligible for B.Ed degree admission

(v) The minimum requirements for admission to B Ed Degree Programmes are:

	Graduates who have passed qualifying examination in CBCSS (2009) pattern - Four Point Scale	Graduates who have passed qualifying examination in CBCSS (2013/2017) pattern - Seven Point Scale	Graduates who have passed qualifying examination in other patterns
(a)	Science & Arts		
	Graduation with not less than CGPA of 2.00 out of 4.00 in the Core Group (Core + Complementary + Open Courses) Or Graduation with not less than CGPA of 2.00 out of 4.00 in aggregate.	Graduation with not less than CCPA of 5.00 out of 10.00 in the Core Group (Core + Complementary + Open Courses) Or Graduation with not less than CCPA of 5.00 out of 10.00 in aggregate.	Graduation with not less than 50% marks in the Part III subjects (Main/Core+ + subsidiaries/Complementaries). Or Graduation with not less than 50% marks in aggregate.

OR

50% Marks in M.A/ M.Sc /M.Com

The Open course under core group is taken only for reckoning the eligibility for applying for the B Ed programmes concerned. But a candidate cannot apply for the respective BEd programmes solely on the basis of the open course only

Subject to fulfilling of eligibility criteria for individual programmes

Relaxation in Marks in the qualifying examination:

Kerala Scheduled Caste/Scheduled Tribe Category: The minimum requirement for admission to B Ed programmes is a pass in the qualifying examination for the Kerala Scheduled caste /Scheduled tribe category.

SEBC Category: A relaxation of 3% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (d)) i.e. CGPA of 1.88 for CBCSS (2009), CCPA of 4.7 for CBCSS (2013/2017), applicants and 47% marks for pre-CBCSS applicants for admission to B.Ed programmes

OEC Category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed (See Annexure I (c) i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for

CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to B Ed programmes.

Persons with Disability category: A relaxation of 5% marks in the qualifying examination from the prescribed minimum is allowed i.e. CGPA of 1.80 for CBCSS (2009), CCPA of 4.5 for CBCSS (2013/2017) applicants and 45% marks for pre - CBCSS applicants for admission to B Ed programmes.

6. **CHOICE OF OPTIONAL SUBJECTS.**

The optional subject for the B. Ed. course should be the same as the one, which the student has selected as main subject for graduation, or the main subject for graduation conventionally recognized to be coming under the optional chosen. In case, the main subject is different from or conventionally considered as not coming under the optional opted for admission, Eligibility Certificate from Mahatma Gandhi University should be furnished along with the application.

Eligibility for different Optional subjects: Candidates seeking admission to the B. Ed. Course in a subject/stream will have to satisfy the academic eligibility applicable to the subject/stream.

Languages

- (a) **English:** B.A. Degree with English language and Literature/Functional English/B.A. Communicative English with 50% (CGPA of 2) Mark in Part III or in aggregate or 50% Marks in M.A English language and Literature/ Functional English/ Communicative English or B.A. /B.Sc. with 50% (CGPA of 2) of marks for Part I English and not less than 50% marks for Master's Degree in English Language and Literature.
- (b) **Malayalam:** B.A. Degree with Malayalam Language and Literature with 50% (CGPA of 2)marks in Part III or in aggregate or 50% Marks in M.A Malayalam Language and Literature or B.A./ B.Sc. with 50% of marks (CGPA of 2) for Part II Malayalam and not less than 50% marks for Master's Degree in Malayalam Language and Literature.
- (c) **Hindi:** B.A. Degree with Hindi language and Literature/Functional Hindi with 50% marks (CGPA of 2) in Part III or in aggregate or Hindi language and Literature or B.A./B.Sc. with 50% of marks for Part II Hindi and not less than 50% marks for Master's Degree in Hindi Language and Literature.
- (d) **Sanskrit:**B.A.Degree with Sanskrit Language and Literature with 50%(CGPA of 2) mark in Part III or in aggregate or 50% Marks in M.A Sanskrit Language and Literature or B.A./ B.Sc. with 50% of marks (CGPA of 2) for Part II Sanskrit and not less than 50% marks for Master's Degree in Sanskrit Language and Literature.

Note: Candidates applying for the course under the language stream with a Bachelor's Degree in the subject concerned will be ranked first in that particular stream. Candidates applying for the course under any language stream based on Part I/ Part II at under graduate level and having PG Degree in the same subject as in Part I/ Part II will be ranked only after that.

6.1.2.2. Other Optionals

(a) Mathematics: B.Sc. Degree with Mathematics/Statistics/Applied Statistics as main, with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.Sc. Mathematics/Statistics/Applied Statistics/Operational Research. Candidates with Statistics/Applied Statistics/Operational Research should have studied Mathematics as one of the subjects at degree level.

(b) Physical Sciences: B.Sc. Degree with Physics/Chemistry/Polymer Chemistry/Geology/Petrochemicals/Bio-Chemistry/Industrial Chemistry/Electronics with Computer Hardware/ Physics (Instrumentation)/Physics Model III (Electronic Equipment Maintenance), Chemistry (Environment and Water Management)/Electronics with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.Sc. Physics /Chemistry/ Polymer Chemistry/ Geology/ Petrochemicals/ Bio Chemistry/ Industrial Chemistry/ Electronics. The Candidates should have studied Physics or Chemistry as one of the subjects at degree level.

Natural Sciences: B.Sc. Degree with Botany/Zoology/Bio-Chemistry/Plant Science/Home Science/Psychology with Zoology or Botany as subsidiary/Aquaculture (with Bio-Chemistry and Zoology as Subsidiaries)/Biotechnology/Microbiology/Biological Techniques and Specimen Preparation(with Bio-chemistry and Zoology as subsidiaries), Food Science and Quality Control, Zoology with Sericulture (Botany as compulsory/subsidiary subject at graduate level) with 50% marks (CGPA of 2) in Part III or in aggregate or 50% marks in M.Sc. Botany/Zoology/Bio-Chemistry/ Plant Science/Home Science/Psychology. They should have studied Zoology/Botany/Bio-Chemistry/Psychology as one of the subjects in Degree level.

(c) Social Science: B. A. Degree with History/ Arabic and Islamic History/ Geography/ Politics/Economics/Sociology/Philosophy/ West Asian Studies/ B.Sc Degree in Geography with 50% mark (CGPA of 2) in Part III or in aggregate or 50% marks in MSW/M.A. History/ Arabic and Islamic History/ Geography/ Politics/ Economics/ Sociology/ Philosophy/ West Asian Studies/ Gandhian Studies /International Relations /Music. Candidates should have studied History/Economics/Political Science/Geography/Sociology as one of the subjects at degree level.

(d) Commerce: Candidates who have secured M.Com Degree with not less than 50% Marks (CGPA of 2) alone are eligible for admission to the B.Ed. Course in Commerce. Such candidates are not eligible for admission to any other B.Ed. Course.

7. PREPARATION OF RANKLIST:

The rank list shall be prepared for all subjects except Commerce as detailed below: Under Pre - CBCSS pattern, the following formula should be used to calculate the Index mark.

(Part I + Part II + Part III) +Mark of Core Course /Main Subject) / (Total Maximum Mark of Part I, Part II and Part III+ Maximum Mark of Core/Main subject). The score thus is converted into score out of 1000. The index

mark is arrived at after adding/deducting weight age /bonus marks/handicap marks, if any.

Under CBCSS (2009) and CBCSS (2013/2017) pattern, the following formula should be used to calculate the INDEX mark. **(Programme Grade Point Average x Programme Credit + Core Course Grade x Core Course Credit) / (Programme Credit + Core Credit)**

The score thus is converted into score out of 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

For Double /Triple main Subjects, only that subject for which the candidate seeks Admission for B. Ed Programme will be considered for calculating the Index marks. In the case of Integrated Courses, their qualifying examination Mark/CGPA for PG will be considered for admission to B.Ed. In such cases where PG is taken as the Qualifying degree ,no additional weightages for PG will be given. For Commerce, marks obtained for the post graduation in the concerned discipline shall be converted to 1000. The index mark is arrived at after adding/deducting weightage/bonus marks/handicap marks, if any.

8. BONUS MARKS

The Bonus marks will be awarded as follows:

- a. **Bonus mark of 10 shall be awarded to 'B' and 'C' Certificate holders in proof of their high proficiency. For NCC candidates the bonus marks will be awarded on the basis of the NCC certificates signed by the Director and issued by the Directorate provided the candidates have secured at least 75% attendance after having participated in NCC activities during the period of study for Undergraduate programmes.. The Claim of these candidates who have participated in NCC/NSS activities prior to the University level programme i.e. Higher Secondary/PlusTwo /Vocational Higher Secondary etc will not be taken into account for awarding bonus marks.**
- b. **Bonus mark of 10 shall be awarded to NSS Certificate holders.** In respect of NSS candidates the bonus marks will be awarded on the basis of NSS certificates signed by the Vice-Chancellor or the Pro-Vice-Chancellor and issued to volunteers who have completed 240 hours of work within a period of 2 years of undergraduate study immediately preceding the P.G programmes for which admission sought.
- c. A bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-service men seeking admission to the P.G. Programmes. Applicants in this category should invariably produce the certificate in support of their claim at the time of admission. The certificate should be obtained not earlier than six months from the last date of submission of application from the military authorities or state/Zilla Sainik Welfare Officer to the effect that the applicant is the son/daughter of ex service man or an ex service man himself/herself.
- d. "Weightage for PG will be given in the subject concerned and no weight age will be given if it is in subjects other than the optional subject chosen for B. Ed". A weight age of 15 marks can be given to candidates having PG with 75% marks and above, 10 marks to 60% and above, & 5 marks for 50% and above.

- e. The benefit of bonus marks can be scored by a candidate only under one category i.e.; either NSS or NCC
- f. **Sports Weightage-** weight age of 1% marks shall be given to the candidates who have represented the University / State / National level in Sports and Games. Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility
- g. **Locality weight age-** Certain percentage of marks shall be given to the local candidates as locality weight age on production of proper locality certificate from the competent authority. The percentage of marks and the revenue area shall be decided by the Society, and it vests all the rights in implementing and withdrawing the conditions regarding the local weight age.
- i. 10% of the marks obtained for the qualifying examination will be given as weight age to those who belong to Cooperation or Municipal area and 15% of the marks obtained will be given to those who belong to other areas.
- ii. District weight age- A weight age of 2% marks will be given for purpose of ranking candidates who belong to the revenue district in which the college is situated. In case, there is no college in the particular Revenue District under the jurisdiction of the society, the candidates will be eligible for such concessions in the College of Teacher Education of the adjoining district. The candidates claiming weight age under clause (i) are not eligible for concession under this category.

SI NO	COLLEGE	AREA	PERCENTAGE OF LOCAL WEIGHTAGE
1	C.T.E. ELANTHOOR	<u>TALUKS</u> ADOOR KONNI RANNI KOZHENCHERRY THIRUVALLA MALLAPPALLY	15%
		<u>MUNICIPALITIES</u> THIRUVALLA ADOOR PATHANAMTHITTA PANTHALAM	10%

2	C.T.E. ERATTUPETTA	MUNICIPAL AREA OF ERATTUPETA	10%
		POONJAR POONJAR THEKKEKARA THALANADU MOONNILAVE THIDANADU TEEKOY MELUKAVU THALAPPALAM	15%
		KOTTAYAM DISTRICT OTHER THAN THE ABOVE	2%
3	C.T.E. KANJIRAPPALLY	KANJIRAPALLY THALUKKOKKAYAR PERUVANTHANAM VILLAGE	15%
		DISTRICT OTHER THAN THE ABOVE	2%
	KUDAMALLOOR	MUNICIPAL AREA OF KOTTAYAM	10%
		AREA UNDER KOTTAYAM TALUK	15%
		KOTTAYAM DISTRICT AREA OTHER THAN THE ABOVE	2%
5	C.T.E. KUMILY	KUMILY VANDIPPERITYAR PEERMEDU ELAPPARA UPPUTHARA PERUVANTHANAM KOKKAYAR CHAKKUVALLAM	15%
		IDUKKI DISTRICT AREA OTHER THAN THE ABOVE	2%
6	C.T.E. MUVATTUPUZHA	ALL PANCHAYATH OF KANAYANNUR TALUK ALL PANCHAYATHS OF KOCHI TALUK ALL PANCHAYATHS OF KUNNATHUNAD TALUKALL PANCHAYATHS OF ALUVA TALUK ALL PANCHAYATHS OF PARAVUR TALUK ALL PANCHAYATH OF MUVATTUPUZHA TALUK ALL PANCHAYATHS OF KOTHAMANGALAM TALUK	15%

	C.T.E. MUVATTUPUZHA	TRIPUNITURA MUNICIPALITY MARAUD MUNICIPALITY TRIKKAKKARA MUNICIPALITY KOCHI CORPORATION PERUMBAVOOR MUNICIPALITYALUVA MUNICIPALITY ANGAMALI MUNICIPALITY PARAVUR MUNICIPALITY ELUR MUNICIPALITY KALAMASSERY MUNICIPALITYALUVA MUNICIPALITY MUVATTUPUZHA MUNICIPALITY PIRAVOM MUNICIPALITY KOOTHATTUKUL;AM MUNICIPALITY KOTHAMANGALAM MUNICIPALITY	10%
7	C.T.E. NEDUMKANDAM	UDUMBUMCHOLA TALUK IDUKKI TALUK DEVIKULAMTALUK	15%
		IDUKKI DISTRICT AREA OTHER THAN THE ABOVE	2%
8	C.T.E. PAIPPAD	AREA UNDER CHANGANACHERRY TALUKKUNNAMTHANAM KAVIYOOR	15%
		KOTTAYAM DISTRICT AREA OTHER THAN THE ABOVE	2%
9	C.T.E. THODUPUZHA	KARIMKUNNAM MUTTOM RAMAPURAM EDAVETTY VELLIAMATTOM	15%
		KODIKULAM UDUMBANNOOR	
		THODUPUZHA MUNICIPALITY	10%
		IDUKKI DISTRICT AREA OTHER THAN THE ABOVE	2%

10	C.T.E. THOTTAKAD	THOTTAKKAD NEDUMKUNNAM PUTHUPALLY MEENADOM VAKATHANAM VAZHOOR MADAPPALLY VELLAVOOR CHIRAKKADAVU KARUKACHAL KANGAZHA	15%
		KOTTAYAM DISTRICT AREA OTHER THAN THE ABOVE	2%
11	C.T.E. THRIPUNITURA	AREA UNDER TRIPUNITURA MUNICIPALITY	10%
		ERNAKULAM DISTRICT AREA OTHER THAN THE ABOVE	2%
12	C.T.E. VAIKOM	AREA UNDER VAIKOM MUNICIPALITY	10%
		KOTTAYAM DISTRICT AREA OTHER THAN THE ABOVE	2%

- h.** Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks. Deduction will be made from the total ranking marks for those candidates who had availed more than one chance in passing the qualifying examination as detailed below:

8.1 Handicap mark of 5 will be deducted from the total rank marks for each additional appearance he/she has taken for completing the qualifying examination. *Number of chances means the number of chances for passing any part of the qualifying examination excluding cancellation.*

Wherever letter grades are given for the qualifying examination, the candidate should produce the relevant document so that the grades can be converted into actual marks. In the case of grades where marks range is given, the mid value will be taken for computation of index marks.

Resolving of Tie: In the case of more than one candidate obtaining equal index marks (including weight age/ if applicable), the candidate who has scored more marks in Part III Main will be placed higher in ranking. If the tie persists the candidate who has scored more marks in Part I common courses/papers English will be placed higher in ranking and if the tie still persists, the marks scored in Part II common course/additional language will be considered. If the tie still persists, the age of the candidates will be taken into account, the older being placed higher in the ranking.

Even after this exercise, if the tie persists, the alphabetical order of the first name of the candidates will be taken into account.

Rounding of marks of 0.5 and above to the highest figure shall not be done while calculating the percentage of marks for minimum eligibility.

9. HOW TO APPLY

1. Candidates applying for admission to all courses under College of Teacher Education should apply online and send a printout to the centers concerned on or before the last date.
2. Online submission of Application may be made by accessing the website – www.cpas.ac.in.
3. Copy of the printout of the Application form must be retained for future reference.
4. The applicant is fully responsible for the details and marks entered in the application form. Any disparity in marks or claims noticed at the time of admission will result in the application being summarily rejected.
5. Applicant should ensure the following before sending the printout of the application form:
 - i. All certificates furnished are properly filled in and signed by the competent authority and affixed office seal at specified place.
 - ii. The photograph uploaded online and the photograph pasted in the printout of application form should be identical and properly self-attested.
 - iii. The applicant should select the course/courses which he/she desires to study while applying online.
 - iv. The candidate should maintain confidentiality of the password created at the time of registration for submission of online application and keep it in safe custody till the end of allotment process.
6. No memo will be sent by post from this office in the case of defective applications. The defects, if any, should be rectified before the cut-off date by the candidate. In that case hardcopy of the corrected application should be sent to the college.

10. REMITTANCE OF APPLICATION FEE

The applicant has to remit Rs. 1000/- as application Fee by online payment through the payment gateway. (for SC/ST candidates Rs. 500/-). **Rs. 2000/- additional for NRI quota.**

11. ADMISSION GUIDELINES

Allotment for 50% seats by admission through the M.G. University Centralized Allotment Process and for 50% seat will be from the rank list prepared by the CPAS. All

Admissions shall be based on merit i.e., solely based on the marks of the qualifying examination.

Candidates applying for admission through CPAS Merit seats (50% of the total seats) should apply online by accessing the website - www.cpas.ac.in or www.sme.edu.in. And send a printout with copies of certificates uploaded, to the Principal of the College of Teacher Education concerned on or before the last date mentioned. Candidates can apply for more than one optional subject in a college but submit separate online application for each subject. Candidates can apply to more than one college through one online application

but send the printout with copies of certificates uploaded, to the College of Teacher Education where the candidate applied. The applicant is fully responsible for the details/marks/grades/credits entered in the online application form. Any disparity in the entered details/marks/grades/credits/claims noticed at the time of admission will result in the application being summarily rejected.

Candidates applying for admission through Mahatma Gandhi University CAP Merit seats (50% of the total seats) should register online on or before the last date stipulated in the admission schedule by accessing Mahatma Gandhi University Admission website (cap.mgu.ac.in). For C.P.A.S Merit seats, registration in Mahatma Gandhi University B.Ed

C.A.P. site is compulsory. The candidate should upload the MGU B.Ed. CAP number on the online application of C.P.A.S.

1. Depute one faculty as Admission Officer for each institution. He/she will be responsible for the admission process. In the case of handling large number of applications an admission cell under the Admission officer shall be constituted.
2. Applicants will send a printout of the application submitted online along with copies of certificates uploaded to the colleges concerned
 - a. Application should be verified by the faculty and inform the candidates by mail if data are missing. Provision for online verification is provided in the admission software.
 - b. Register should be maintained to record the verified documents and there should be the name of the faculty, application numbers (range) of documents verified, date of verification, and total number of documents verified, and signature of that faculty.
 - c. Application form should be sorted serially according to the application number and bundled in 100 numbers each.
 - d. Extension of last date for application shall be done only after obtaining prior sanction from the CPAS Director.
 - e. Make sure all relevant data and documents are uploaded.
3. Make sure candidates listed in the rank list are eligible. Candidates who are not eligible should be identified and removed from the rank list. These applicant details should be recorded in the admission file, stating the reason for the rejection.
4. Orders of affiliation from Universities/Regulatory Bodies should be collected before admitting students. Copies of the order should be maintained in the Admission file.
5. All correspondences and complaints received shall be filed.
6. Rank list shall be published only after the approval of the CPAS Director.
7. After publishing the rank list if there are any anomalies and correction is needed, a request with the required amendment shall be forwarded to the Director CPAS and approval shall be obtained. The modified rank list shall be published after the permission is obtained from the CPAS Director.
8. All approved rank lists shall be filed.
9. Admission counseling dates shall be intimated to the candidates by means of SMS, memo (available in the website), and newspaper.
10. The counseling schedule shall be published in the C.P.A.S .website.

12. SEAT MATRIX

Seat matrix of the CPAS merit seats should be prepared by including community reservation and general seat in the ratio 50:50 including EWS. Additionally, NRI seat, and physically handicapped reservation if applicable shall be given. Approval from the Admission officer shall be obtained at least one week prior to the first admission counseling.

12.1 Admission counseling process

- a. Counseling memo shall be collected from the candidates present.
- b. Sort the memo based on the rank order.
- c. Admission officer/authorized cell member shall explain the admission procedure to the candidates/guardians.
- d. Verify the original certificates of the candidates in rank order.

13. ADMISSION PROCESS: Certificate verification

11. The Allotment Memo downloaded from the website.
12. Certificate to prove date of birth.
13. Transfer Certificate (T.C.) from the Institution last attended and Conduct Certificate.
14. Grade card/ Mark lists of all parts of the Degree examination and Provisional/Degree Certificate.
15. In the case of students from other Universities, Eligibility Certificate from Mahatma Gandhi University specifically stating that, their Qualifying examination is recognized for seeking admission to B.Ed. Degree course (not Higher Studies) in a particular optional subject/in a stream is mandatory at the time of admission to the course.
 - a. Migration Certificate, if applicable.
 - b. Caste certificate from the revenue authorities concerned in the case of SC/ST candidates. Any other documents required to be produced before the Head of Institution.
 - c. Community Certificate along with non-creamy layer certificate (as per Government rules) from the revenue authorities concerned in the case of SEBC candidates who claim reservation under SEBC category. The non-creamy layer certificate should not have been issued earlier than 12 months prior to the submission of application.
 - d. Income and Asset Certificate from the revenue authorities concerned as stipulated in GO (MS) No. 128/2020/H Edn dated 20/03/2020 in the case of candidates who wish to avail of reservation under EWS.
 - e. Candidates who wish to avail of bonus/weight age of marks shall produce the relevant certificates. The college authorities, after verifying the originals of the above documents, shall confirm the online admission granted earlier on the basis of digital documents and make necessary updations in the admission portal. The students who get admission should remit the fee applicable to the course in the institution at the time of online admission through any of the online mode specified by the college.

14. SEAT ALLOTMENT

Total seats should be provided by specifying the nature of the seat based on subject and category allotted.

The seats unavailed by SC candidates will go to ST candidates and vice versa.

The seats unavailed by SC/ST candidates will go to OEC candidates. The seats that still remain unavailed of will go to SEBC, then to open merit. But this shall be done only after notifying the vacancy in the newspaper and website.

15. ADMIT CARD

- a. A system generated Admit card is issued to each student during the admission process. The admit card should contain the details of the students like photograph, name, date of birth, community details, parent contact details, rank, application number, course and seat admitted, type of admission (MGU B.Ed. CAP or C.P.A.S. merit), certificates received from the students, and the fee collected from the students (admission fee, tuition fee, caution deposit, and special fee), and the date of admission.
- b. Certificates due should be marked in the admit card.
- c. All certificates received along with the copy of application form and the allotment memo issued should be kept in the docket entering all the details as entered in the admit card on the docket cover.

16. FEE PAYMENT

- a. After receiving all the documents that are compulsory, permit the candidate to remit the fee by generating a Challan
- b. After receiving all the certificates and fee the Admission Officer or authorized cell member should verify the admit card for all the details received and entered. The Admission officer should sign the admit card and this should be countersigned by the Head of the Institution.
- c. All the correspondence regarding cancellation of the course should also be online.

17. M.G.U. B.Ed. C.A.P. allotment

Candidates allotted through M.G.U.-C.A.P. shall be admitted only after the verification of the original certificates and documents. The application form generated should be kept along with the original documents/certificates collected from the students. If the candidates have already paid any fee (other than application fee) as mentioned in the concerned website at MGU B.Ed. CAP, then he/she shall remit the balance amount of fee. Otherwise the candidate shall make the full payment and the fee paid at MGU B.Ed. CAP shall be reimbursed to the students once the amount is released from MGU B.Ed. CAP.

18. SPOT ADMISSION

Filling up of vacant seats (general/reservation) through Spot admission shall be done only after notifying in the newspaper/website. A list of candidates attending the spot admission shall be maintained in the institution with their dated signature. After verification of the original certificates/documents a rank list shall be prepared and published with the consent of the Head of the Institution. Spot admission shall be done based on this rank list. Approval of the C.P.A.S Director shall be obtained later. The rank list(s) and the list of candidates attended shall be filed. The admitted students shall register in the admission

portal, fill details, make fee payment, and generate application form which shall be kept along with the original documents.

19. FEES

- i. Fee once remitted shall not be refunded. However, the amount shall be refunded to those who discontinue after getting admission but before closure of admission. Those who discontinue after closure of admission shall have to pay the tuition fee for the remaining semesters of study as liquidated damages as per Rules in force.
- ii. Caution deposit will be returned on completion of the course (after adjusting liabilities if any).

Fee Structure (General seats in INR)

Semester	I	II	III	IV	Total
Tuition Fee(MGU CAP admission)	22500	22500	22500	22500	90000
Tuition Fee(CPAS Merit admission)	30000	30000	30000	30000	120000
Library Fee	1000	0	0	0	1000
Laboratory	1000	0	0	0	1000
Caution Deposit	300	0	0	0	300
Admission Fee	1000	0	0	0	1000
Association Fee	50	0	0	0	50
Calendar Fee	50	0	0	0	50
Game Fee	250	0	0	0	250
Magazine Fee	300	0	0	0	300
Registration Fee	250	0	0	0	250
Stationary Fee	250	0	0	0	250
Medical Fee	200	0	0	0	200
Student Amenities	650	0	0	0	650
UUF	55	0	55	0	110
SWF	40	0	40	0	80
SSIP	30	0	30	0	60
Sports Affiliation Fee*	325	0	325	0	650
Student Affiliation Fee	600	0	0	0	600
AnnualAdministrationFee	1200	0	1200	0	2400
Course Affiliation, College Affiliation & inspection Fee	485	0	485	0	970
Recognition Fee	3500	0	0	0	3500

225/- for university and 100 for college annual sports meet

(Fee will be subject to the changes based on the changes made by the C.P.A.S/Govt./MG University)

Fee Structure (NRI seats in US Dollars)

Semester	T n Fee	Library Fee	Laboratory Fee	Caution Deposit	Other Fee	Student Affiliation Fee	UUF	SWF	SSIP	Sports Affiliation Fee	Annual Administration Fee	Course Affiliation, College Affiliation	TOTAL
I	\$580.91	\$148.04											\$728.95
II	\$580.91	0	0	0	0	0	0	0	0	0	0	0	\$580.91
III	\$580.91	0	0	0	0	0	\$25.37						\$606.28
IV	\$580.91	0	0	0	0	0	0	0	0	0	0	0	\$580.91
Total													\$2497.05

*Fee will be subject to the conversion rate prevailing at the time of remittance.

Fee Structure (SC/ST/OEC students)

Sl. No	Particulars	I Sem	II Sem	III Sem	IV Sem
1	Admission Fee	1000	Nil	Nil	Nil
2	Caution Deposit (refundable)	300	Nil	Nil	Nil
Grand Total		1300	Nil	Nil	Nil

SC/ST/OEC candidates are exempted from paying the fees except Caution Deposit and Admission fee subject to the condition that they have not availed themselves of similar concession for B.Ed. Course

**Fee structure may vary as per C.P.A.S./Government norms. Examination fee shall be remitted by each student to the university at the time of respective examinations. SC/ST/OEC students are exempted from examination fee as per Government norms.

Schedule of remittance

Fee for the 1st semester of all the courses are to be remitted at the time of admission. For all subsequent semesters, fee should be remitted without fine within the Fifth working day of the month of January for the Even semesters and the fifth working day of June for the Odd semesters; and there after within ten days with a fine of Rs. 100/-. A fine of Rs.10/- per day including

holidays will be levied from the last day of remittance of the fine of Rs.100/-. This is applicable for online payment done at prior date but submitted after the last day of remittance without fine. However, the students are required to remit the fee within the cut-off date mentioned by CPAS.

Mode of payment: All fee payment should be through State Bank Collect link provided in the web site. The fee shall be paid using Credit/Debit card or Net Banking or at SBI with the challan generated from the online transaction.

GENERAL INFORMATION

1. The University and the Society reserves the right to make any changes in the rules and regulations laid down in the Prospectus.
2. Original documents should be produced at the time of admission/Interview.
3. Last date to receive the filled in application forms in the College of Teacher Education concerned will be as per Government notification.
4. Completed Applications Forms should reach the office concerned before the prescribed date.
5. Admission will be provisional till it is finalized by the Society.
6. The institution will not be responsible for delay in communication or late receipt of Memo sent by the institution.
7. Incomplete application forms will be rejected.
8. Those who have qualified from Universities other than Mahatma Gandhi University or Boards shall produce Eligibility /Equivalency Certificate/ Recognition Certificate from this University and Migration Certificate / NOC from the parent University at the time of admission.
9. Reservation candidates should submit authentic certificates.
10. No college transfer will be permitted.

If the number of applications for a subject is below 5 the Society reserves the right to transfer the subject from one college to another.

20.1. Check list

Please check whether your application form contains the following:

1. Self-attested copies of the mark lists of the qualifying and other examinations.
2. Self-attested copies of the Pass Certificate/Certificates/Provisional or Degree Certificate of the qualifying examinations; relevant SSLC pages to prove age

3. Self-attested copies of the certificate to prove claims based on reservation (caste), children of Ex-Service personnel. etc.
4. Registration fee remitted by way of bank pay in slip in favour of the Director, Centre for Professional and Advanced Studies, Kottayam.
5. Other details if any.

(Candidates shall read the prospectus carefully and familiarize themselves with all the relevant information relating to the admission process. This prospectus is subject to modification/addition/deletion as may be deemed necessary by CPAS)

The Hon. Supreme Court of India has directed that if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him from the Institution.

Place: Gandhinagar

Date: 01.06.2023

DIRECTOR

Annexure I

LIST OF SCHEDULED CASTE (SC)

[As Amended by the Constitution (Scheduled Castes) Orders (Second Amendment) Act,
2002 [Act 61 of 2002) Vide Part VIII -Kerala Schedule 1 Notified in the
Gazette of India dated

18.12.2002, The Constitution (Scheduled Castes) Order (Amendment)

Act 2007][See Clause 5.4.3 (a)]

1. Adi Andhra	36. Malayan, Kannur, Kasargod, Kozhikode and Wayanad districts
2. Adi Dravida	37. Mannan (ÎHPX), Pathiyan, Perumannan, Vannan, Velan
3. Adi Karnataka	38. xxx
4. Ajila	39. Moger (other than Mogeyar)
5. Arunthathiyar	40. Mundala
6. Ayyanavar	41. Nalakeyava
7. Baira	42. Nalkadaya
8. Bakuda	43. Nayadi
9. xxx	44. xxx
10. Bathada	45. Pallan
11. xxx	46. Palluvan, Pulluvan
12. Bharathar (Other than Parathar), Paravan	47. Pambada
13. xxx	48. Panan
14. Chakkiliyan	49. xxx
15. Chamar, Muchi	50. Paraiyan, Parayan, Sambavar, Sambavan, Sambava, Paraya,
16. Chandala	Paraiya, Parayar
17. Cheruman	51. xxx
18. Domban	52. xxx
19. xxx	53. xxx
20. xxx	54. Pulayan, Cheramar, Pulaya, Pulayar, Cherama, Cheraman,
21. xxx	Wayanad Pulayan, Wayanadan Pulayan, Matha, Matha Pulayan
22. Gosangi	55. xxx
23. Hasla	56. Puthirai Vannan

24. Holeyá	57. Raneyar
25. Kadaiyan	58. Samagara
26. Kakkalan, Kakkan	59. Samban
27. Kalladi	60. Semman, Chemman, Chemmar
28. Kanakkan, Padanna, Padannan	61. Thandan (excluding Ezhuvas and Thiyyas whoare known as Thandan, in the erstwhile Cochin and Malabar areas)and (Carpenters who are known Thachan, in the erstwhile Cochin andTravancore State) , Thachar other than carpenter
29. xxx	
30. Kavara (other than Telugu speaking or Tamil speaking BaliyaKavarai, Gavara, Gavarai, Gavarai Naidu, Baliya Naidu, GajaluBaliya or Valai Chetty)	
31. Koosa	62. Thoti
32. Kootan,Koodan	63. Vallon
33. Kudumban	64. Valluvan
34. Kuravan, Sidhanar, Kuravar, Kurava, Sidhana	65. xxx
35. Maila	66. xxx
	67. Vetan
	68. Vettuvan, PulayaVettuvan (in the areas of eastwhile Cochin State
	69. Nerian

Annexure II

LIST OF SCHEDULED TRIBES (ST)

[As Amended by The Scheduled Castes and Scheduled Tribes Orders
(Amendment) Act, 2002 (Act 10 of 2003) Vide Part-VII Kerala - Second Schedule
Notified in the Gazette of India dated 8.1.2(03)[See Clause 5.4.3 (a)]

1. Adiyar	26. Malayarayar
2. Arandan [Arandanar]	27. Mannan (ĪKṬX)
3. Eravallan	28. xxx
4. Hill Pulaya, Mala Pulayan, Kurumba Pulayan, Kuravazhi Pulayan, PambaPulayan	29. Muthuvan, Mudugar, Muduvan
	30. Palleyan, Palliyan, Palliyar, Paliyan
5. Irular, Irulan	31. xxx
6. Kadar [Wayanad Kadar]	32. xxx
7. xxx	33. Paniyan
8. Kanikkaran, Kanikkar	34. Ulladan, [Ullatan]
9. Kattunayakan	35. Uraly
10. (Kochuvelan)	36. Mala Vettuvan(in Kasaragod & Kannur districts)
11. xxx	37. Ten Kurumban, JenuKurumban
12. xxx	38. Thachanadan, ThachanadanMoopan
13. Koraga	39. Cholanaickan
14. xxx	40. Mavilan
15. Kudiya, Melakudi	41. Karimpalan
16. Kurichchan [Kurichiyan]	42. VettaKuruman
17. Kurumans, MulluKuruman, Mulla Kuruman, Mala Kuruman	43. Mala Panikkar
18. Kurumbas, [Kurumbar, Kurumban]	44. Maratis of Kasargod and Hosdurg Taluk
19. MahaMalasar	
20. MalaiArayan [Mala Arayan]	
21. MalaiPandaram	
22. MalaiVedan [Malavedan]	
23. Malakkuravan	
24. Malasar	
25. [Malayan, Nattu Malayan, Konga Malayan (excluding the areas comprising the Kasaragod, Kannur, Wayanad and Kozhikode Districts)]	

Annexure III**LIST OF OTHER ELIGIBLE COMMUNITIES (OEC)**

[See Clause 5.4.3(f))(Annexure to G. O. (MS) No. 14/2017/BCDD dated 02/08/2017)

OEC (ST)	OEC (SC)
1. Allar (Alan)	1. Chakkamar
2. Chingathan	2. Madiga
3. Irivavan	3. Chemman/Chemmar
4. Kalanadi	4. Kudumbi
5. Malayan, Konga-Malayan (Kasaragod, Kannur, Wayanad& Kozhikode Districts)	5. Dheevera/Dheeveran (Arayan, Valan,Nulayan, Mukkuvan, Arayavathi, Valanchiyar, Paniyakal, Mokaya, Bovi, Magayar, Mogaveerar)
6. Kundu – Vadiyan	6. Scheduled Caste converted to Christianity
7. Kunuvarmanadi	7. Kusavan, Kulalan, Kumbharan, Velaan. Odan, Andhrta Nair, Andhuru Nair
8. Malamuttan	8. PulayanVettuvan (Except Kochi State)
9. Malavettuvar (ExceptKasargod& Kannur Districts)	
10. Malayalar	
11. Panimalayan	
12. Pathiyan (Other than Dhobies)	

Annexure IV

**LIST OF SOCIALLY AND EDUCATIONALLY BACKWARD CLASSES (SEBC) [Vide
G.O. (P)**

208/66/Edn. Dated 02.05.1966, G.O. (Ms) No. 95/08/SCSTDD dated
06.10.2008 & G.O. (Ms) No. 58/2012/SCSTDD dated 16.04.2012, G.O. (Ms) No.
10/2014/BCDD dated: 23.05.2014, Lr No. 1538/A2/2014/BCDD dated 02.07.2014]
[See
Clause 5.4.2 (a)]

Ezhava (EZ) (Ezhavas, Thiyyas, Ishuvan, Izhuvan, Illuvan and Billava)	- 9%
Muslim (MU) (all sections following Islam)	- 8%
Latin Catholic and Anglo Indian (LA)	- 3%
Dheevara and Related communities (DV) (Dheeveran, Araya, Arayas, Arayan, Valan, Nulayan, Mukkuvan, Arayavathi, Valinjar, Paniakkal, Paniakel, Mukaya, Bovis- Mukayar, Mukaveeran, Mogaveera, Mogavirar, Mogayan)	- 2%
Viswakarma and related communities (VK) (Viswakarma, Asari, Chaptegra, Kallassari, Kalthachan, Kammala, Kamsala, Kannan, Karuvan, Kitaran, Kollan, Malayala Kammala, Moosari, Pandikammala, Pandithattan, Perumkollan, Thachan, Thattan, Vilkurup, Villasan, Viswabrahmanan or Viswabrahmanar, Viswakarmala and Palisa Perumkollan)	- 2%
Kusavan and related communities (KN) (Kulalan, Kulala Nair, Kumbaran, Velaan, Velaans, Velaar, Odan, Kulala, Andhra Nair, Anthuru Nair)	- 1%
Other Backward Christian (OBX) (a) SIUC (b) Converts from Scheduled Castes to Christianity	- 1%
Kudumbi (KU)	- 1%

<p>Other Backward Hindu (OBH)</p> <ol style="list-style-type: none"> 1. Agasa 2. Kharvi 3. Aremahrati 4. Arya, Atagara, Devanga, Kaikolan, (Sengunthar) Pattarya, Pattariyas, Saliyas (Padmasali, Pattusali, Thogatta, Karanibhakatula, Senapathula, Sali, Sale, Karikalabhakulu, Chaliya, Chaliyan) Sourashtra, Khatri, Patnukaran, Illathu Pillai, IllaVellalar, Illathar 5. Bestha 6. Bhandari or Bhondari 7. Boya 8. Boyan 9. Chavalakkaran 10. Chakkala (Chakkala Nair) 11. Devadiga 12. Ezhavathi (Vathi) 13. Ezhuthachan, Kadupattan 14. Gudigara 15. Galada Konkani 16. GanjamReddies 17. Gatti 18. Gowda 19. Ganika including Nagavamsom 20. Hegde 21. Hindu Nadar 22. Idiga including Settibalija 23. Jangam 24. Jogi 	<p>- 3%</p>
--	-------------

25.	Jhetty	
26.	Kanisu or Kaniyar-Panicker, Kaniyan, Kanisan or Kamnan, Kannian or Kani, Ganaka	
27.	xxx	
28.	Kalarikurup or KalariPanicker	
29.	Kerala Muthali, Kerala Mudalis	
30.	Oudan (Donga) Odda (Vodde or Vadde or Veddai)	
31.	Kalavanthula	
32.	Kallan including IsanattuKallar	
33.	Kabera	
34.	Korachas	
35.	x xx	
36.	Kannadiyans	
37.	Kavuthiyan, Kavuthiya	
38.	Kavudiyaru	
39.	Kelasi or KalasiPanicker	
40.	KoppalaVelamas	
41.	Krishnanvaka	
42.	Kuruba	
43.	Kurumba	
44.	Maravan (Maravar)	
45.	Madivala	
46.	Maruthuvar	
47.	Mahratta (Non-Brahman)	
48.	Melakudi (Kudiyar)	
49.	x xx	
50.	Moili	
51.	Mukhari	
52.	Modibanda	
53.	Moovari	
54.	Moniagar	
55.	Naicken including TholuvaNaicker and VettilakkaraNaicker, Naikkans	
56.	Padyachi (Villayankuppam)	
57.	Palli	
58.	Panniyar or Pannayar	
59.	Parkavakulam (Surithiman, Malayaman, Nathaman, Moopandar and Nainar)	
60.	Rajapuri	

61.	Sakravar (Kavathi)	
62.	Senaithalaivar, Elavania, Senaikudayam	
63.	Chetty/Chetties including KottarChetties, ParakkaChetties, ElurChetties,AttingalChetties, PudukkadaChetties, IranielChetties, Sri PandaraChetties, Telugu Chetties, UdiyankulangaraChetties, PeroorkadaChetties,SadhuChetties,24 Mana Chetties, WayanadanChetties, KalavaraChetties and 24 Mana Telugu Chetties	
64.	Tholkolan	
65.	Thottiyar, Thottian	
66.	Uppara (Sagara)	
67.	Ural Goundan	
68.	Valaiyan	
69.	VadaBaliya	
70.	Vakkaliga	
71.	Vaduvan(Vadugan), Vaduka, Vadukan, Vadugar	
72.	VeeraSaivas (Pandaram, Vairavi, Vairagi, Yogeeswar, Yogeeswara,Poopandaram, Malapandaram, Pandaran, Matapathi and Yogi)	
73.	Veluthedathu Nair including Vannathan, Veluthedan and Rajaka	
74.	Vilakkithala Nair including Vilakkathalavan, AmbattanPranopakari,Pandithar and Nusuvan	
75.	Vaniya including Vanika, Vanika Vaisya, Vaisya Chetty, VanibhaChetty,AyiravarNagarathar, Vaniyan, VaniyaChetty, Vaniar	
76.	Yadava including Kolaya, Ayar, Mayar, Maniyani, Eruman, Iruman,Erumakkar, Golla and Kolaries	
77.	Chakkamar	
78.	Mogers of Kasaragod Taluk	
79.	x xx 80. x xx	
81.	x xx	
82.	Reddiars (throughout the State except in Malabar area)	
83.	Moopar or KallanMoopan or KallanMoopar	

ANNEXURE – IV (2)

LIST OF COMMUNITIES ELIGIBLE FOR EDUCATIONAL CONCESSIONS AS GIVEN TO OEC

[G.O.(Ms) No. 10/2014/BCDD dated: 23.05.2014] [See Clause 5.4.3 (h)]

1. Vaniya (Vanika, Vanika Vaisya, Vanibha Chetty, Vaniya Chetty, Ayiravar, Nagarathar and Vaniyan
2. Veluthedathu Nair (Veluthedan and Vannathan)
3. Chetty/Chetties (Kottar Chetties, Parakka Chetties, Elur Chetties, Attingal Chetties, Pudukkada Chetties, Iranil Chetties, Sri Pandara Chetties, Telugu Chetties, Udiyankulangara Chetties, Peroorkada Chetties, Sadhu Chetties, 24 Mana Chetties, Wayanadan Chetties, Kalavara Chetties and 24 Mana Telugu Chetties
4. Ezhavathi (Vathy)
5. Ganika
6. Kanisu or Kaniyar Panicker, Kani or Kaniyan (Ganaka) or Kanisan or Kamnan, Kalari Kurup/Kalari Panicker
7. Vilkurup, Perumkollan
8. Yadavas (Kolaya, Ayar, Mayar, Maniyani and Iruman), Erumakkar
9. Devanga
10. Pattariyas
11. Saliyas (Chaliya, Chaliyan)
12. Pandithar
13. Vaniar
14. Ezhuthachan
15. Chakkala/Chakkala Nair
16. Reddiars (throughout the State except in Malabar Area)
17. Kavuthiya
18. Veerasaiva (Yogi, Yogeeswara, Poopandram, Malapandaram, Jangam, Matapathi, Pandaram, Pandaran, Vairavi, Vairagi)
19. Vilakkithala Nair – Vilakkithalavan
20. Vaduka – Vadukan, Vadugar, Vaduka, Vaduvan
21. Chavalakkaran
22. Agasa
23. Kaikolan
24. Kannadiyans
25. Kerala Mudalis
26. Madivala
27. Naikkans
28. Tholkolans
29. Thottian
30. Mooppar or Kallan Moopan or Kallan Moopar

Annexure-V

Office of the

Date:

**CERTIFICATE TO BE PRODUCED BY THE APPLICANTS BELONGING TO
ANTHYODAYA ANNAYOJANA (AAY) AND PRIORITY HOUSE HOLD (PHH)
CATEGORY**

(Vide G.O.(Ms.)No. 2/2020/P&ARD dated 12.02.2020)

This is to certify that Shri/Smt/Kumari
Son/daughter/wife of is a permanent
resident of
.....(H.E.address) Village
.....District, Kerala State, whose photograph is affixed
below, is a member of Anthyodaya Annayojana (AAY)/Priority House Hold (PHH) and that
his/her name is included in the Ration Card issued under this category and that he/she does
not belong to a caste/class recognised as Scheduled Castes, Scheduled Tribes or Other
Backward Classes in the State and therefore he/she belongs to Economically Weaker
Sections in General Category.

Recent passport size
photograph of the
applicant

Signature

Name.....

Designation

(Seal)

Annexure-VI

**INCOME AND ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY
WEAKER SECTIONS (EWSs) IN GENERAL CATEGORY**

Certificate No.....

Date

This is to certify that Shri/Smt/Kumari.....
..... Son/daughter/wife of.....
is a permanent resident of.....
.....(H.E.address)
..... Village Taluk
.....District in Kerala, Pin Code.....,
whose photograph is affixed below, belongs to Economically Weaker Sections in General
Category (*) and that his/her family income is at ₹
..... (in words also) for the financial year
..... and that his/her family does not own or possess assets exceeding
the limit specified in G.O.(Ms.)No.2/2020/P&ARD dated 12.02.2020 and that he/she
belongs to caste/community/class which is not recognised as
a Scheduled Caste, Scheduled Tribe or Other Backward Class as listed in List I, II and III in
the Schedule to Rule 2 Part I, K.S & S.S.Rs, 1958.