

CCTV, COMPUTERS, POWER BACKUPS AND CHAIRS with writing pad
TENDER NOTICE (TWO BID SYSTEM)

**CENTRE FOR PROFESSIONAL AND ADVANCED STUDIES, GANDHINAGAR P.O., KOTTAYAM-686 008,
KERALA**

TENDER NOTICE No: 28/CPAS/2017-18/2

04/11/2017

Separate sealed tenders are invited from reputed firms and their authorized dealers to supply “**CCTV system, COMPUTERS, POWER BACKUPS AND CHAIRS with writing pad**” to 8 different centres of School of Medical Education (SME) of Centre for Professional and Advanced Studies (CPAS) located in Kottayam , Pathanamthitta, Ernakulam and Idukki districts.

Blank Tender Forms for the above items along with details can be downloaded from www.sme.edu.in. Completed tenders along with Tender fee +12% GST (by way of Demand draft or Electronic Transfer (with copy of the e- receipt) in favour of Director, Centre for Professional and Advanced Studies, S.B A/c No: **36906228308** payable at SBI, Medical College- Kottayam (IFS CODE: SBIN0070111, MICR code: 686002915) should be submitted to the Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala.

Last date for submission of completed Tenders: Till 5.00 P.M on 25th November 2017 closing of acceptance of completed Tenders: 5.00 P.M on 25th November 2017.

Date of opening of Technical Bid: 29th November 2017 at 11AM in the office of Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala

Date of Opening the financial Bid: 1st December 2017 at 11 AM in the office of Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala.

For details: 0481-2732855, 6061021

Sd/-
DIRECTOR, CPAS

Bidder's name, signature and seal:

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ANNEXURE I: ELIGIBILITY CRITERIA GENERAL TERMS & CONDITIONS:

Separate sealed tenders are invited from reputed firms and their authorized dealers to supply “**CCTV system, COMPUTERS, POWER BACKUPS AND JEFFERSON CHAIRS**” 8 different centres of School of Medical Education (SME) of Centre for Professional and Advanced Studies (CPAS) located in Kottayam, Pathanamthitta, Ernakulam and Idukki districts

Sl No	Name of Item	Tender cost (Rs)	EMD (Rs)
1	CCTV camera systems and accessories	1000/+12% GST	7800/
2	Mobile phone Jammer	500/+12% GST	3600/
3	Computers	1000/+12% GST	6000/
4	All in One Mono Laser Printer	1000/+12% GST	4500/
5	Fax machine	500/+12% GST	600/
6.	2 KVA 48 VDC Online UPS with 4 nos of 60 AH Tubular batteries	1000/+12% GST	7000/
7	5KV Diesel Generator set	2000/+12% GST	24000/
8	Perforated Jefferson Chair with Rubwood writing pad	2000/+12% GST	15000/

1. GENERAL TERMS AND CONDITIONS:

- i. Separate tender along with separate tender fee, separate EMD and separate sets of all other necessary documents should be submitted for each item. The main envelop should be superscribed: TENDRE FOR SUPPLY OF (ENTER NAME OF ITEM). Last date of submission 25th November 2017 and Date of Opening of Date of opening of Technical Bid and Financial Bid is indicated above.
- ii. For those bidders submitting tenders for more than one item, separate applications for each instrument (Tender Bid and Financial Bid) must be placed in individual sealed envelopes and

Bidder's name, signature and seal:

these envelopes must be placed inside a bigger envelope. Only one model can be quoted in a tender. If the tenderer wants to quote for more than one model separate tenders with tender fee and EMD as required should be submitted. If more than one model is quoted in a single tender it will be summarily rejected.

- iii. The nonrefundable application fee as mentioned along with the 12% GST must be accompanied with tender.
- iv. Tenders must accompany a copy of the “Eligibility Criteria and General Terms and Conditions” section of this document, signed and stamped on each page indicating that they agree to these conditions.
- v. The DD / E Transfer for application fee, EMD or any other must be drawn in of favour of Director, Centre for Professional and Advanced Studies, S.B A/c No: **36906228308** payable at SBI, Medical College-Kottayam branch.
- vi. Electronic submission of documents (by facsimile, email and so on) is not acceptable.
- vii. If the last date of submission is declared holiday in CPAS, Kottayam (in exceptional cases), the date of submission and tender opening will be next working days, respectively.
- viii. Validity of tenders shall be 3 months from the last date of submission of the tenders.
- ix. Place of delivery of the completed tender is the office of the Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala and is the sole liability of the supplier only.
- x. The Technical committee/Purchase committee of CPAS reserves the right to accept/reject any or all the tenders at any time without assigning any reason.
- xi. The tenders received late, without tender fee, without earnest money, without required documents or incomplete in any respect / Misleading will out rightly be rejected.
- xii. Other terms & conditions specific for different instruments must be complied with tender form.
- xiii. Financial bid and Technical compliance sheet for each instrument should be strictly as per tender format, and signed on each page.
- xiv. If the supplier/firm is manufacturer/authorized dealer/sole distributor of any item, the certificate to this effect should be attached.
- xv. Availability of Spares: The tenderer must give certificate duly signed and stamped by manufacturer for the availability of spares and servicing of instrument for at least 05 years. Supplier should give an undertaking that spares/parts will be supplied within the specified periods as and when ordered.
- xvi. Original catalogue (Do not put photocopies) as support documents for Specifications should be enclosed for verification. In case such documents are not submitted the statements of the tenderer in regards to specification of equipments will not be accepted and will be rejected.
- xvii. Apart from all these terms and conditions, specific terms as specified for each instrument must also be complied.

Bidder's name, signature and seal:

2. PREPARATION OF TENDER:

- i. The tender no.; name of equipment and due date should invariably be superscribed on the envelop cover.
- ii. The proposals shall be submitted in two parts, viz. **Technical bid and Financial bid in two separate sealed envelopes** (with respective marking superscribed in bold).
- iii. The first envelope (envelope 1) marked "**Technical bid**" should include the technical specifications. The first envelope should not contain any cost information whatsoever.
- iv. The second envelope (envelope 2) marked "**Financial bid**" should contain the detailed price offer in prescribed format.
- v. Both the sealed envelopes Technical bid and Financial bid should be placed in a bigger sealed cover. The top of cover must also contain Name and Address of the tenderer, telephone and other contact details for further correspondence.
- vi. The specification contained in Annexure IV represents the minimum specifications for qualifying in the Technical Bid.
- vii. The tender competing in technical evaluation will only be considered for financial evaluations. The price envelops of others will not be considered. At second stage, financial bids of only technically acceptable offers will be opened for further evaluation and ranking before awarding the contract.
- viii. The financial proposal shall be opened in the presence of the tenderers or their representative who choose to attend. The prior information in this regard will be given to the qualified tenderers.
- ix. The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender
- x. Prices are to be quoted **FOR DESTINATION**. The prices quoted should clearly indicate the following charges: Price of the equipment; Price of optional accessories if any, All types of taxes and duties in Rupees, Customs Clearance Charges and transportation charges. If these details are not provided it will be considered that the price quoted is inclusive of all charges.

3. DELIVERY OF TENDER

All tender documents should be addressed to the Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala

No responsibility with regard to postal delays due to any reason whatsoever will be accepted.

4. OPENING OF TENDERS

Unless otherwise preponed, or postponed with advance intimation to the tenderers, tender will be opened in two stages in The office of the the Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala on the date and time indicated in first page of the instruction sheet of this tender document.

- i. **TENDER FORM PART-I (TECHNICAL BID)** of the tender will be opened at the first stage on the due date and time indicated for opening in the instruction sheet of this tender

Bidder's name, signature and seal:

document while the **TENDER FORM PART-II (FINANCIAL BID)** will be opened at the second stage on the due date and time indicated for opening in the instruction sheet of this tender document after completion of the evaluation of the Technical part (Part-I) of the tender.

- ii. While all the tenderers who submit tenders within the due date and time specified for its receipt will be permitted to participate in the opening of **PART-I (TECHNICAL BID)** of the tender on the due date and time indicated in the instruction sheet of this tender document, opening of the **PART-II (FINANCIAL BID)** of the tender can be attended to only by such of those tenderers whose tenders are found to be technically suitable/acceptable to the Purchaser and to whom intimation thereof is given by the Purchaser by Fax/Telegram/Letter/e-mail/phone, etc.
- iii. The tenderers whose **TECHNICAL BID** (Part-I) are found suitable/acceptable to the Technical committee, will be given an advance intimation by the Purchase committee to enable such tenderers to depute their representative to participate in the opening of the **FINANCIAL BID** (Part-II) of the tender. The technically unqualified tenderers will neither be given any intimation about the due date and time for opening **FINANCIAL BID** (Part-II) of the tender nor will they be permitted to participate in the opening of the same. **FINANCIAL BID** (Part-II) of the technically disqualified tenderers will not be opened. The tenderers who wish to participate in the opening of the tenders may depute their representatives to the office of the Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala.
- iv. on the respective due date, time and venue as indicated in the instruction sheet of this tender document with an authority letter addressed to the Director, Centre for Professional and Advanced Studies, Gandhinagar P.O., Kottayam-686 008, Kerala. which should be produced to the officers who are opening the tenders, on demand, to prove the bonafides of the representative who participates in the opening of the tender. In case the representative of the tenderer fails to produce such an authority letter on behalf of the tenderer, he will be debarred from participating in the opening of the tenders.
- v. The tenderer's representative, who reaches the venue of the tender opening late, i.e. after the starting time specified for opening of the tenders, may not be allowed to take part in the tender opening. It should be noted that only one representative of each tenderer will be permitted to participate in the tender opening.

5. EVALUATION OF BIDS RECEIVED:

- i. The Technical committee and Purchase committee has the full right to evaluate, segregate, rank the responsive bids and select the successful bidder for placement of the contract. Any decision by the Technical committee and Purchase committee in this regard will be final.
- ii. No legally enforceable right vested in the quoted party merely because it was ostensibly the lowest bidder.

6. BID SECURITY

- i. Earnest money as mentioned in the document will be taken from the prospective bidders in the form of Account payee Demand Draft, or a Bank Guarantee from a commercial bank.

Bidder's name, signature and seal:

Suppliers registered with Director General of Supplies & Disposals (DGS&D), National Small Industries Corporation (NSIC), Govt approved sources are exempted. Tender without EMD will be considered unresponsive and rejected.

7. PERFORMANCE SECURITY

- i. A performance security of **10 percent** of the value of contract will be obtained from the successful bidder awarded the contract in the form of Fixed deposit pledged in favor of 'Director, Centre for Professional and Advanced Studies, Gandhinagar P.O, Kottayam' or Bank guarantee from a commercial bank which should be valid for a period of 60 days beyond the completion of all contractual obligations of the supplier including warranty. Performance security will be forfeited and credited to the Institute in the event of breach of contractual obligation by the supplier, in terms of relevant contract.
- ii. Bid Security will be refunded to the successful bidder on receipt of performance security. The institute will pay no interest for the deposit.

8. DELIVERY, INSTALLATION AND WORK COMPLETION

The delivery of the material will be made within stipulated time period as given in the supply/work award letter otherwise will attract penalty. The supplier/their Indian Agent will be responsible for delivery of the material from the place of discharge of material to final point including:

1. School of Medical Education, Gandhinagar, Arppookkara
2. School of Medical Education, Puthuppally
3. Department of Pharmaceutical Sciences, Cheruvandoor, Ettumanoor
4. School of Medical Education, Angamaly
5. School of Medical Education, Manimalakkunnu, Koothattukulam
6. Institute of Nursing Education, Nedumkandam, Idukki.
7. Institute of Nursing Education, Pathanamthitta
8. Institute of Nursing Education, Pala

The number of units of items to be delivered and installed will be finalized only at the time of purchase order. Approximate number of units expected is mentioned in the annexure IV.

9. PRICE AND DELIVERY

- i. Prices are to be quoted **FOR DESTINATION**. The prices quoted should clearly indicate the following charges: Price of the equipment; Price of optional accessories if any; Customs duty; Customs Clearance Charges and transportation charges. If these details are not provided it will be considered that the price quoted is inclusive of all charges.
- ii. The prices quoted must be **FIRM** and preference will be given to such tenders. In exceptional cases (e.g. items involving substantial use of raw materials susceptible to sharp fluctuation in prices) if prices are quoted subject to variation it shall be on the basis of a **Standard Price Variation Formula**. The basis for calculation shall be very clearly stated. Here again preference will be given to the tenders with a specific ceiling on escalation.
- iii. Prize should be quoted per Unit.
- iv. All other charges including GST, Excise Duty and other levies payable F.O.R. Destination should be clearly indicated otherwise it will be presumed that the rates quoted are inclusive of all these charges and any extra charges claimed latter will not be paid.
- v. The Delivery Schedule, Payment Terms & Warranty/Guarantee etc must be clearly indicated in the technical bid. The charges for extended warranty and/or Annual Maintenance Contract after the expiry of offered warranty period should also be specified in the financial

- bid.
- vi. The manufacturers' printed literature/catalogue/drawing/user's list in respect of model of product being quoted should also be submitted with the offer.
 - vii. In case the rates are being offered by the dealer/stockiest, a certificate from the manufacturer in original about the authorization of dealership/stockiest-ship and to quote rates on their behalf be furnished with the offer along with a certificate from the manufacturer that for the material supplied through the authorized dealer/stockiest, they will be responsible for its quality and guarantee/warranty.
 - viii. The supply of items of approved specifications shall have to be made strictly as per given delivery schedule on placement of order, failing which the material may be rejected and returned at the expenses of the supplier.
 - ix. The firms shall be required to arrange demonstration of the offered item if required by the Institution.

10. PAYMENT

- i. Pro forma Invoice of the manufacturer should be enclosed along with complete terms & conditions. The terms of payment will be by Electronic transfer on **Submission of Agreement and Performance security amounting to 10% of the value on the proforma invoice** in case of equipments importing from other countries. The custom/ excise duty/transportation charge component will be paid by e- transfer after successful installation of such equipment. For equipments of Indian origin, payment will be by e-transfer after successful installation of the equipment.

11. WARRANTY

Any defective goods should be replaced or repaired by the supplier free of charge. Delivery of goods and it's installation at each installation site during part repair/replacement should be free of charge. A warranty certificate declaring these points must be supplied with the technical bid.

12. MAINTENANCE CONTRACT

- i. The instrument or machinery is maintained free of charge by the supplier during warranty period (**3 years**) or such other extended periods as the contract terms may provide and the paid maintenance should commence only thereafter. If the supplier fails to deliver the goods and / or perform the services within the contractual delivery period for reasons other than circumstances beyond supplier's control (which will be determined by the purchaser) and the purchaser extends the delivery period, the purchaser will also deduct from the contract price, as liquidated damages, a sum equivalent to 0.5% (half percent) of the delivered price of the delayed goods or unperformed services for each week of delay or part thereof until actual delivery or performance.
The maximum limit of such deduction will, however, be 10% (ten percent) of the contract price of the delayed goods or services

13. GST REGISTRATION CERTIFICATE

Tender applications must be accompanied by duly attested Photostat copy of the GST declaration to the effect that the firm is registered under the Sales Tax Department.

14. INCOME TAX

Photostat copy of the latest income tax clearance certificate and a copy of PAN should be provided.

15. INSURANCE

The goods supplied shall be fully insured in Indian rupees against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be valid for a period of not less than 3 months after installation and commissioning.

ANNEXURE II: TENDER FORM PART-I (TECHNICAL BID)

PART-I (TECHNICAL BID) OF TENDER NO:

Last date for receipt:

Due date for opening Part –I (TECHNICAL BID):

Tenderer’s Offer No:

Date:

From, M/s.
.....
.....

To,
The Director
Centre for Professional and Advanced Studies
Gandhinagar P.O., Kottayam-686 008, Kerala

Dear Sir,
I/We have gone through the tendering conditions pertaining to the Two-Part Tender and General Conditions of Contract and Special Conditions of Contracts contained herein with this tender document. I/we hereby agree to supply the stores conforming to the tender specifications incorporated in ANNEXURE III of the tender document and also agree to abide by your General Conditions of all Contracts and Special Conditions of Contract contained in the ANNEXURE I of the Tender document.

You will be at liberty to accept the items of stores offered by us and I/we shall be bound to supply you the stores as may be specified in the Purchase Order/Contract.

I/We hereby agree to keep the price valid for your acceptance for a period of 90 days from the date of opening of Part-II (Financial bid) of the tender.

Deviations to Technical specifications contained in ANNEXURE IV of the tender documents are detailed in ANNEXURE-A to the tender form while deviations proposed to the General Special Conditions of Contract contained in ANNEXURE I are detailed in Annexure-B to this tender. Price applicable for the stores are indicated separately in a sealed envelope marked as Financial bid of the tender.

I/We are also enclosing herewith all the leaflets catalogue etc. pertaining to the stores offered.

Yours faithfully.

Stamp and Signature of the Tenderer

Bidder’s name, signature and seal:

ANNEXURE III: TENDER FORM PART-II (FINANCIAL BID)

PART-II (FINANCIAL BID) OF TENDER NO:

Last date for receipt:

Due date for opening Part –II (FINANCIAL BID):

Tenderer’s Offer No:

Date:

From, M/s.

.....

.....

To,

The Director

Centre for Professional and Advanced Studies

Gandhinagar P.O., Kottayam-686 008, Kerala

Dear Sir,

In response to your invitation and as per your tendering and contracting conditions, the prices applicable for the scope of supply contained in Part-I (TECHNICAL BID) of our tender are indicated in the format at annexure “A” to this tender.

We hereby agree to keep the price valid for your acceptance for a period of 90 days from the date of actual opening of Part-II (FINANCIAL BID) of the tender.

Yours faithfully.

Stamp and Signature of the Tenderer

Bidder’s name, signature and seal:

ANNEXURE IV TECHNICAL SPECIFICATIONS

1. CCTV camera systems- (Approx. 12 sets containing 6-14 camera)

1.1 2.0/2.4MP HD IR Dome camera (preferred make Panasonic, Samsung, LG, Sony, Bosch, CPPlus, Godrej, Avtron etc)

Image sensor: 1/2.7" 2.0/2.4 MP image sensor

Minimum Illumination: Colour (0.1Lux), White and Black (0.01 Lux IR LED on) or better

White balance: Auto

Gain control (AGC): Auto

Back Light Compensatoin: Auto

S/N ratio: ≥ 52 dB

ICR, AWB, OSD: supported

IR: 20 Mtr or more

1.2. 16 channel DVR

16 channel video Full HD Stand Alone DVR

1080P Real time 1080N@25FPS

Static, DDNS, TCP/IP network

Support AHD, TVI,CVI, CVBS, IP Video output

Support 1 HDD up to 6 TB

2 USB ports 2.0

HDMI/ VGA simultaneous video output

Mobile software, CMS software

1.3. HDD 4 TB Surveillance WD

1.4. AC- DC regulated power supply

1.5. BNC RCA Connectors

1.6. DVR Rack

1.7. 22" HD Monitor LG

1.8. 32" LED TV

1.9. Cabling

Finolex co axial 3+1 cable, pipes, bends, clips, glue etc with laying charge- Charge per meter

(Items 1.1 to 1.9 with 3 years warranty)

Bidder's name, signature and seal:

2. Mobile Phone Jammer (Approx. 12 #)

Isolating signal band width 1G, 2G, 3G and 4G

Coverage area: up to 20 meters or better

(Preferred additional facilities like Wi Fi, Blue tooth, Wireless video signal jamming. Spy camera audio bug blocking)

3 year warranty

3. Computer (Branded) (Approx. 20 # or more)

Intel Quad Core 7th Gen Processor,

4GB DDR,

1TB HDD,

21.5" Full HD IPS LED Screen,

DVD Writer, Keyboard & Mouse, 3 Year warranty

4. All in One Mono Laser Printer- (Approx. 20 # or more)

Print, Scan, Copy, ADF, With Duplex facility

2600 Copy Per Toner or better

30 pages per minute or better

3 year warranty.

5. Fax machine (Approx. 12 #)

3 year warranty

6. 2 KVA 48 VDC ONLINE UPS WITH 60 AH TUBULAR BATTERY, 4 #

(Approx. 12 sets)

Single Phase Input/Single Phase Output

Input range - 170 V - 270 VAC +/- 5 V

Power Factor - > .98

Output - 220V AC

Steady State - +/-1% of nominal input

Recovery time - 40 millisecond

Voltage Distortion on Linear Load < 3% THD

Non Linear Load <5% THD

Technology - IGBT , DSP

Crest Factor - >3:1

Protections - Input / Output Low & High, Output Overload, Short Circuit, Battery Low

Audible Warning - Input/Output Low, High, Output Overload, Battery Low

Visual Indication - Input/ Bypass, Output Overload, Battery Low

LCD Display - Input Voltage, Output Voltage, Output Load Percentage, Battery Voltage

Certification - ISO 9001:2008, 14001:2015, BIS & CE

Battery- 60AH full Tubular

Warranty - Three Year for UPS & Five Years for Battery

Bidder's name, signature and seal:

7. 5 KVA Diesel Generator set (Approx. 12 sets)

Supply, conveyance, installation, testing and commissioning of 5KVA DG set with integral acoustic enclosure as per norms and as per technical details given below:

Engine Make - Kirloskar/ Leyland/ Cummins/ Greaves/ Mahindra

Engine type: Diesel

Cooling: Air

Aspiration : Natural

Phase: Single

Alternator: Standard design

Control panel: manual Standard control panel

All other standard accessories

Warranty : 3 years

8. Perforated Jefferson Chair with Rubwood writing pad- (Approx. 600+)

Powder coated Perforated seat and back (CR): 18Gauge

Powder coated 3/4" CR Pipe: 18Gauge

Rub wood writing pad fixed: 1ft x 2 ft size

CR Rod book rack in bottom

Warranty : Years

**ANNEXURE VI: CERTIFICATE FROM THE VENDOR STATING THAT THE
COMPANY HAS NOT BEEN BLACKLISTED BY ANY GOVERNMENT
ORGANISATION**

To,
The Director
Centre for Professional and Advanced Studies
Gandhinagar P.O., Kottayam-686 008, Kerala

Dear Sir,
This is to certify that M/s _____ has not been blacklisted
by any Government Organization at the time of submission of the tender document or before.

Yours faithfully,
Authorized Signatories

(Name & Designation)
Date:

For and on behalf of M/s _____

**(Note: This letter of authority should be on the Letter-Head of the manufacturing
Concern and should be signed by a competent person of the manufacturer.)**

Bidder's name, signature and seal:

Bidder's name, signature and seal:

ANNEXURE VII: MANUFACTURER'S AUTHORIZATION FORM (MAF)

To,
The Director
Centre for Professional and Advanced Studies
Gandhinagar P.O., Kottayam-686 008, Kerala

Dear Sir,

Tender Reference _____

We _____ who are established and reputable manufacturers of _____ do hereby authorize M/s _____ (Name and address of Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for tender offer. We hereby extend our full guarantee and warranty as per terms and conditions of the tender and the contract for the equipment and services offered against this invitation for tender offer by the above firm.

Yours faithfully,

Authorized Signatories
(Name & Designation)

Date:

For and on behalf of M/s _____
(Name of manufactures)

(Note: This letter of authority should be on the Letter-Head of the manufacturing concern and should be signed by a competent person of the manufacturer)

Bidder's name, signature and seal:

Bidder's name, signature and seal:

ANNEXURE VIII: EARNEST MONEY DEPOSIT/ BANK GUARANTEE

To,
The Director
Centre for Professional and Advanced Studies
Gandhinagar P.O., Kottayam-686 008, Kerala

Dear Sir,

Supply & Installation of -----

WHEREAS

The The Director, Centre for Professional and Advanced Studies (hereinafter called the Purchaser) has invited tenders for the Supply & Installation of **CCTV system, COMPUTERS, POWER BACKUPS AND JEFFERSON CHAIRS** in 8 centres of School of Medical education (as mentioned in clause. 8) on the terms and conditions mentioned in the tender document.

1. It is one of the terms of invitation of tenders that the tenderer shall furnish a Bank Guarantee as detailed in the tender document Clause 6 as Earnest Money Deposit.
2. M/s _____, (hereinafter called as Tenderer), who are our constituents intend to submit their tender for the said equipments and have requested us to furnish guarantee to the 'Director, Centre for Professional and Advanced Studies' in respect of the said sum of Rs. -----/ (Rupees----- only)

NOW THIS GUARANTEE WITNESSETH

1. We _____ (NAME OF THE BANK) do hereby agree with and undertake to the Director, Centre for Professional and Advanced Studies, their Successors, Assigns that in the event of the Director, Centre for Professional and Advanced Studies coming to the conclusion that the Tenderer have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Tenderer, we shall on demand by the Director, Centre for Professional and Advanced Studies, pay without demur to the Director, Centre for Professional and Advanced Studies, a sum of Rs. - -----/(Rupees -----only) or any lower amount that may be demanded by the Director, Centre for Professional and Advanced Studies. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Tenderer under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. -----/(Rupees ----- only).
2. We also agree to undertake to and confirm that the sum not exceeding Rs. ----- -----/(Rupees -----only) as aforesaid shall be paid by us without any demur or protest, merely

Bidder's name, signature and seal:

on demand from the Director, Centre for Professional and Advanced Studies on receipt of a

Bidder's name, signature and seal:

notice in writing stating the amount is due to them and we shall not ask for any further proof or evidence and the notice from the Director, Centre for Professional and Advanced Studies shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever.

We undertake to pay the amount claimed by the Director, Centre for Professional and Advanced Studies within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the Director, Centre for Professional and Advanced Studies Project under this guarantee shall be independent of the agreement or agreements or other understandings between the Director, Centre for Professional and Advanced Studies and the Tenderer.

This guarantee shall not be revoked by us without prior consent in writing of the Director, Centre for Professional and Advanced Studies.

We hereby further agree that

- Any forbearance or commission on the part of the Director, Centre for Professional and Advanced Studies in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the Director, Centre for Professional and Advanced Studies to the Tenderer or any other matters in connection therewith shall not discharge us in any way our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Tenderers of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. -----
(Rupees -----only)
- Our liability under these presents shall not exceed the sum of Rs. ----- Rupees -----only)
- Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents in tendering for the said work or their obligation there under or by dissolution or change in the constitution of our said constituents.
- This guarantee shall remain in force uptoprovided that if so desired by the Director, Centre for Professional and Advanced Studies, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.
- Our liability under this presents will terminate unless these presents are renewed as provided hereinabove on theor on the day when our said constituents comply with their obligations, as to which a certificate in writing by the Director, Centre

for Professional and Advanced Studies alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within six months

Bidder's name, signature and seal:

from that date or any extended period, all the rights of the Director, Centre for Professional and Advanced Studies against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours' faithfully,

For and on behalf of _____ Bank Authorized official

(Note: This guarantee will require stamp duty as applicable and shall be signed by the official whose signature and authority shall be verified).

Bidder's name, signature and seal:

Bidder's name, signature and seal:

**ANNEXURE IX: CHECK LIST (TO BE FILLED COMPLETELY & PLACED
ALONGWITH TECHNICAL BID)**

Sl No	Point to be verified	Yes/No
1	Technical specification compliance sheet	
2	Tender fee	
3	EMD	
4	Photocopy of PAN and TAN card	
5	User list and certificates issued by clients	
6	Copy of income tax return certificate	
7	All other certificates as asked in tender document a) Spare part availability certificate b) Certificate indicating country of manufacture c) GST registration certificate d) Copy of “Eligibility Criteria and General Terms and Conditions” signed and stamped on each page (Pages 3-9 of the Tender document) e) Annexure VI f) Annexure VII g) Annexure VIII	

Bidder’s name, signature and seal:

Bidder’s name, signature and seal: